

<b>Knox County Board of Education</b>			
	Descriptor Term:	Descriptor Code:	Issued:
	<b>Selection of Instructional Materials (Other than Textbooks)</b>	<b>IFAB</b>	<b>7/95</b>
		Rescinds:	Revised:
			<b>7/13</b>

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2 Teachers, school administrators, and instructional supervisors/specialists will work together to select  
3 appropriate high quality instructional materials. Such materials could include (but are not limited to)  
4 books, magazines, newspapers, journals, and video, audio, digital, and web resources.

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6 Selection of instructional materials will be based on the criteria listed below and should be continuously  
7 re-evaluated in relation to changing curriculum content, pedagogical research, and the needs of students,  
8 teachers, and administrators.

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10 All resources used during a course of study or in conjunction with school-wide activities will be openly  
11 disclosed to parents/guardians and other stakeholders sufficiently in advance of their use with students for  
12 parents to request an alternate assignment should they have a concern about the selected materials.  
13 Alternate assignments will receive the same level of instructional and assessment rigor as the primary  
14 assignment. Instructional materials prescribed within the established curricula for Advanced Placement,  
15 dual enrollment, dual credit and International Baccalaureate Programme courses are on a post-secondary  
16 level and are considered appropriate for this level of academic endeavor. Enrollment in these courses  
17 constitutes acceptance of the instructional program. Alternate assignments will not generally be available  
18 for this level of coursework.

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20 The Director of Schools will establish an administrative procedure for review and selection of materials  
21 subject to this policy. Particular attention will be paid to addressing the suitability of instructional  
22 materials that include content which might be considered sensitive by parents or students (for example,  
23 materials that contain coarse language, graphic violence, explicit sexual content, illegal use of drugs or  
24 alcohol). The Director of Schools will also establish a procedure for the reconsideration of approved  
25 materials as may be requested by parents or staff members.

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27 **CRITERIA FOR SELECTION**

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- 29 • Educational purpose (as defined by state standards)
  - 30 • Contribution the subject matter makes to the curriculum and to the interests of the students
  - 31 • Appropriateness to social, emotional, and intellectual level of intended audience
  - 32 • Favorable reviews found in standard selection sources
  - 33 • Favorable recommendations based on preview and examination of materials by
  - 34 professional personnel
  - 35 • Reputation and significance of the author, producer, and publisher
  - 36 • Validity, currency, and appropriateness of the material
  - 37 • Contribution the materials makes to the breadth of representative viewpoints on
  - 38 controversial issues
  - 39 • High degree of potential user appeal
  - 40 • High artistic quality and/or literary style

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- Quality and variety of format
- Value commensurate with cost and/or need
- Timeliness or permanence