

KNOX COUNTY SCHOOLS
2017 – 2018
APPLICATION FOR MAGNET TRANSFER

Student ID _____
Current School _____

PLEASE PRINT

Student's Name _____ Date of Birth _____ Sex ____ Race _____

Parent/
Guardian
Name _____ Present Grade _____ Grade Next Year _____
(2016-17) (2017-18)
Current School (2016-17) _____

Address _____ Apt. # _____ Zoned School (2017-18) _____

City, State _____ Zip _____

Email _____ Home Phone _____ Cell _____

Work Phone _____

Knox County Resident: Yes No If not, name of county _____

Does sibling attend the magnet school you are requesting? Yes No If yes, please name and ID # _____

Knox County Schools Employee: Yes No Place of Employment _____ Employee ID # _____

NOTE: Students wishing to apply for a general transfer must fill out form AD-102.

MAGNET SCHOOLS:

Elementary Schools, Grades K-5

Beaumont Magnet Academy (Fine Arts)
Beaumont Magnet Academy (Honors)-Testing Required
Green Magnet Academy (STEAM)
Sarah Moore Greene Magnet Academy (Communications and Media)

Middle School, Grades 6-8

Vine Middle Magnet Academy (STEAM)

High Schools, Grades 9-12

Austin-East Magnet Academy (Performing and Visual Arts)
Career Magnet Academy at Pellissippi State (9th grade only)
Fulton High School (FulCom Communications)
L & N STEM Academy (STEM)
West High School (International Baccalaureate)-Testing Required

Statement of Interest: In the space provided, please indicate your interest in the magnet school(s) you have chosen.

You may request up to three schools (in order of priority – **ONLY SELECT SCHOOLS YOUR CHILD IS WILLING TO ATTEND**)

1. _____
2. _____
3. _____

NOTE: Students will receive approval to no more than one requested school listed above. Once approved to a school, a student will NOT remain on the waitlist for other requested schools listed above.

I, the parent/guardian, have read and understand the information on the back of this form: Yes No

Signature _____ Date _____

Transfer Office – White Copy
Parent Receipt – Canary Copy

AD-102Magnet (9/16)

Send to: Enrollment Dept.
P.O. Box 2188
912 S. Gay St.
Knoxville, TN 37901-2188

Student Transfer within Knox County Schools

Definitions

The term “base school” means the school located in the parent’s or guardian’s school zone of residence where the student is required to attend unless a transfer is granted.

The term “receiving school” means the school to which a transfer is requested or granted.

An “out-of-zone student” is a student who attends a school that is not his or her base school.

The term “sibling” is a brother, sister, half-brother, half-sister, stepbrother, stepsister, or foster child living in the same household.

“Random Selection” is the electronic process which will be used for selecting students to be transferred. For determining seats available at schools, KCS will use grade clusters of: Grades K-3, Grades 4-5, Grade 6, Grades 7-8, and Grades 9-12.

Transfer Application

Application – Only the student’s parent or guardian may apply for a transfer on behalf of the student. The Director of Schools has established a transfer procedure that will provide transparent and equitable opportunity for transfer to all applicants. **If an application is not made at the proper time, or is denied, students shall report to their base school at the beginning of the new school year.**

Priorities

The order of priorities shall be:

1. Teacher’s Children at the school in which they teach
2. Employees
3. Magnet Transfers
4. Continuation in Project GRAD
5. Academic Program of Study
6. Sibling of a currently enrolled student
7. Others in Knox County (by Random Selection)
8. Out-of-County (After all Knox County students have been assigned)

General Conditions

Magnet Transportation

Beaumont – When feasible the Knox County Schools Transportation Department will make every effort to provide a bus stop within 5 miles of each student’s home.

Green – When feasible the Knox County Schools Transportation Department will make every effort to provide a bus stop within 5 miles of each student’s home.

Sarah Moore Greene- When feasible the Knox County Schools Transportation Department will make every effort to provide a bus stop within 5 miles of each student’s home.

Vine – When feasible the Knox County Schools Transportation Department will make every effort to provide a bus stop within 5 miles of each student’s home.

Austin-East – When feasible the Knox County Schools Transportation Department will make every effort to provide a bus stop within 5 miles of each student’s home.

Career Magnet Academy at Pellissippi State – students may elect to utilize their zoned school bus stop and route to travel to their zoned high school in the AM. From there, students will catch a shuttle bus to the Career Magnet Academy. When feasible, school bus transportation will be provided to a bus stop located within 5 miles of the student’s home for PM transportation. KAT passes will also be available.

Fulton High – KAT passes will be provided on request.

L & N STEM Academy – students may elect to utilize their zoned school bus stop and route to travel to their zoned high school in the AM. From there, students will catch a shuttle bus to the L & N STEM Academy. When feasible, school bus transportation will be provided to a bus stop located within 5 miles of the student’s home for PM transportation. KAT passes will also be available.

West High School – No transportation provided

Available Capacity – All transfers are subject to limitations of available capacity. Determinations of capacity will take into consideration physical space available, program offerings and the staffing level established under the school system staffing model.

Wrongful Transfer or Enrollment – Any out-of-zone zone or out-of-district student in grades 6-12 found to be enrolled in or attending a school other than their base school without an approved transfer shall be returned to the appropriate base school at the end of the semester in which the violation is discovered. Students in grades K-5 shall return to their base school at the end of the nine week grading period in which the violation was discovered. If the wrongful transfer or enrollment is believed to have been a willful action on the part of a parent or guardian, the Director of Schools may pursue action under the provisions of the Tennessee Code Annotated.

Duration – Approved general transfers are generally effective through the terminal grade of the school to which the student is assigned. Students granted transfers will be expected to maintain an appropriate academic, disciplinary and attendance record at the receiving school. If a student does not meet these expectations, the principal of the receiving school may request that the transfer be revoked and the student be returned to the base school. The Director of Schools or his designee shall review, and approve or deny any principal’s request to revoke a student transfer. Students who are directed to return to their base school shall do so at the end of the semester, unless the Director of Schools determines it is in the best interest of the student and/or the school system to do otherwise.

Appeal – The school system’s decision in the selection of request school for students applying for Magnet or courses not offered in their base school are not appealable. Parents/guardians may appeal all other transfer decisions to school officials in the following order:

1. Supervisor of Enrollment
2. Appeals Committee
3. Director of Schools
4. Knox County Board of Education

TSSAA Restrictions – Students who participate in TSSAA governed sports and transfer may lose athletic eligibility for one year.