

Restorative Practice Assistant

JOB SUMMARY

This position is responsible for supporting the Lead Restorative Interventionist including implementation of Restorative Practices, direct restorative services to staff, students and families and to providing coaching and technical support to school staff in order to establish a safe and supportive school climate. This position will serve the school by providing direct assistance to student families using the restorative practices model to improve the students learning experience. This is a 200 day position.

QUALIFICATIONS

- HS Diploma or equivalent
- Some Post-Secondary Education preferred
- Training and experience working with students who exhibit challenging behaviors
- Training and experience in developing and implementing behavioral support plans
- Such alternatives to the above qualifications as the Superintendent may find appropriate and acceptable

ESSENTIAL FUNCTIONS/JOB DUTIES

- Contact parents/guardians to invite or inform about a restorative meeting
- Assist with data collection, progress monitoring, and program evaluation to determine the efficacy of restorative justice practices
- Work with Restorative Interventionist to analyze data to identify disparities and collaboratively work to develop improvement plans to reduce disproportionate discipline practices
- Identify and build relationships with school, parent and community stakeholders
- Collaborate with school staff and provide tiered levels of support within the Positive Behavioral Supports and Interventions framework
- Provide school based coordination and facilitation of restorative practices for student support, using restorative tools affirmation talk, circles, and conferencing as needed, to support a positive school climate and culture
- Help develop restorative classroom, used to support students' social and emotional needs
- Assist in coordinating the re-entry of students returning from discipline and expulsion to provide access to wraparound support and connection to school staff and resources
- Provide ongoing restorative circles for students that need intensive support

- Achieve and maintain certification in district-approved positive behavior intervention training program that requires the demonstration of proper physical and verbal de-escalation techniques used during a potential crisis situation
- Attend in-service, staff development activities and other required meetings
- Participate in local, state, or national staff development activities as requested
- Maintain appropriate documentation as determined by the supervisor
- Maintain confidentiality and comply with all pertinent federal, state and district regulations and policies
- Attend School Support Team Meetings, Individual Education Plan Meetings and other student focused team meetings as necessary or directed by the supervisor
- Serve as a spokesperson for restorative justice practices; clearly articulate and explain the benefits or restorative processes
- Perform other duties as assigned
- Report directly to the executive principal and lead Restorative Interventionist