

Category:	Procedure:	
<b>Human Resources</b>	<b>Hiring Non-Faculty Athletic Coaches</b>	
Descriptor Code:	Issued Date:	Revised Date:
<b>AP-G-290-8</b>	<b>June 1997</b>	<b>January 2009</b>

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- 2       1. One of the following will apply to all coaches:
- 3       2.
- 4       A. Full-time employee of the Board of Education with a Tennessee State teaching license or the
- 5       equivalent.
- 6       B. Retired Educator: Five or more years' experience in education with a valid Tennessee State
- 7       teaching license or the equivalent at the time of retirement and not full-time employee of a
- 8       school or school system.
- 9       C. Non-Faculty: Anyone approved by the Principal, Superintendent, and/or local Board of
- 10       Education in the normal course of employment procedures in accordance with applicable State
- 11       law.
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- 13       2. The position has been advertised and no full-time employee with a teaching license who meets the
- 14       qualifications required for coaching the specific sport in question is available.
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- 16       3. All head coaches in football, basketball, softball, and track must be full-time employees or a retired
- 17       educator.
- 18       4. All non-faculty coaches (see item 1.C. above) must complete A.S.E.P. Coaches Education Program
- 19       in a T.S.S.A.A. approved course within two years of his/her employment and must attend the
- 20       T.S.S.A.A. Coaches Training Session within the first year of his/her employment.
- 21       5. In using non-faculty coaches as an assistant, a school shall be limited to a total of three coaches
- 22       in football and two coaches in other sports. These individuals may be assistant coaches in football,
- 23       basketball, baseball, softball, and track and either head coaches or assistant coaches in all other
- 24       sports.
- 25       6. All coaches are subject to T.S.S.A.A. Rules and Regulations and Knox County Board of Education
- 26       policies. They must conduct themselves in a manner becoming of a coach and representative of
- 27       the school they serve. All coaches are responsible to the principal of his/her school. Coaches must
- 28       be paid entirely from funds approved by the Knox County Board of Education. No coach shall
- 29       receive more than three (3) supplements.
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- 31       7. Coaching positions are allocated to each sport under the negotiated contract. All non-faculty
- 32       coaches must be included in the allocated number and must meet TSSAA requirements. No other
- 33       paid coaches outside the allocated numbers allowed.
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- 35       8. Up to five years of coaching experience at the interscholastic, college or professional level shall
- 36       be considered for the purpose of supplements.
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- 38       9. A criminal history verification and a finger print sample are required. The applicant is responsible
- 39       for the cost.
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