

<b>Section J:</b>  <b>Students</b>	<b>Knox County Board of Education Policy</b>		
	Descriptor Term:	Descriptor Code:	Issued:
	<b>Student Fees and Fines</b>	<b>J-560</b>	<b>7/95</b>
		Reviewed:	Revised:
	<b>9/17</b>	<b>12/09</b>	

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**FEES**

Recognized school fees are as follows:<sup>4</sup>

1. Fees for activities that occur within regular school hours, including field trips, any portion of which falls within school hours;
2. Fees for activities and supplies required to participate in all courses offered for credit or grades;
3. Fees or tuition for courses taken for credit or grade during summer school;
4. Fees required for graduation ceremonies;
5. Fees for a copy of the student's records; and
6. Refundable deposits for locks or other security devices required for protection of school property when used in conjunction with courses taken for credit or a grade.

School fees are not:<sup>4</sup>

1. Fines for overdue library books;
2. Fines for the abuse of school parking privileges and other school rules developed for the safe and efficient operation of the school;
3. Charges for lost, damaged, or destroyed textbooks, library books, workbooks, or other school property;
4. Charges for debts owed the school;
5. Refundable deposits for locks or other security devices required for protection of school property when used in not-for-credit extracurricular activities;
6. Tuition for non-resident students.
7. Cost of admission to extra-curricular activities beyond regular school hours.
8. Charges for student parking access and the administration of student parking.

No fee shall be charged of any student as a condition to attend school.<sup>1</sup> However, all students shall be responsible for normal school supplies, such as pencils and paper.

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2 At the beginning of the school year, each principal shall be responsible for providing to all students and  
3 their parents or guardians written notice of the requested student fees and the process for fee waiver. Any  
4 student, regardless of financial status, may request a fee waiver. The Director of Schools will establish a  
5 procedure through which a student's parents or guardians may request fees be waived.

6  
7 Persons collecting fees shall be provided a list containing only the names of those students for whom a fee  
8 waiver has been submitted or who have fees waived.

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10 Prior to the beginning of school each year, the Director of Schools, upon the recommendation of the  
11 principals, shall approve all student fees for the upcoming school year. Additional fees may be approved  
12 during the year as needed.

### 13 **FINES**

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16 Students who destroy, damage, or lose school property, including but not limited to buildings, school  
17 buses, books, equipment, and records, must be responsible for the actual cost of replacing or repairing  
18 such materials or equipment.<sup>2</sup>

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20 The grades, grade cards, diploma or transcript of a student who is responsible for vandalism or theft or  
21 who has otherwise incurred a debt to a school may be held until the student or the student's  
22 parent/guardian has paid for the damages. When the student and parent are unable to pay the debt, the  
23 district shall provide a program of voluntary work for the minor. Upon completion of the work, the  
24 student's grades, diploma, and/or transcripts shall be released. Such sanctions shall not be imposed if the  
25 student is not at fault.<sup>3</sup>

26  
27 Failure to remit the cost of replacing or repairing such materials or to make satisfactory arrangements with  
28 the administration for payment may result in suspension of the student. If payment is not remitted, the  
29 matter will be referred to the Board for final disposition.

30  
31 Textbooks are available free to students as a loan. Parent(s) must accept full responsibility for the proper  
32 care, preservation, return, or replacement of textbooks issued to the student(s).

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34 The condition of each book and a book number shall be recorded by the teacher issuing it.

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36 The life of the book is considered to be six (6) years. Charges for lost books will be prorated based on the  
37 remaining life of the book. Damage fines will be based on the wear beyond that normally expected for one  
38 year. For one year's wear there will be no charge.

39  
40 Fines may be assessed for overdue, damaged, or lost library books. In no event shall the fine exceed the  
41 current cost of replacing the book.

#### 42 43 44 Legal References:

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46 1. T.C.A. § 49-6-3001(A); T.C.A. § 49-2-110(c).  
47 2. T.C.A. § 37-10-101 through T.C.A. § 37-10-102.  
48 3. TRR/MS § 0520-1-3-.03(13).  
49 4. T.C.A. § 49-2-114.