

<u>Section J:</u> Students	Knox County Board of Education			
	Glucagon Administration	Descriptor Term:	Descriptor Code:	Issued:
			J-354	2/04
		Reviewed:	Revised:	
	9/17	11/17		

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42

There must be a parent/guardian signature giving permission prior to training school personnel. School personnel who volunteer, under no duress or pressure and have been properly trained by a **Registered Nurse**, are permitted to administer Glucagon in emergency situations to a student based the medical order. If the school nurse is on site and available to assist, the school nurse must provide any needed diabetes assistance.¹ In addition, the Registered Nurse has primary responsibility for maintaining all student health records.

DEFINITION OF GLUCAGON

Glucagon is a hormone that increases blood sugar levels.

WHEN TO USE GLUCAGON

Glucagon is administered via injection when the student has low blood sugar and is lethargic, unconscious and/or exhibits seizure activity.

TRAINING

1. Review medical order for Glucagon administration and parent/guardian permission.
2. The volunteer must complete an in-depth diabetes-related training recognizing signs and symptoms of hypoglycemia or hyperglycemia and respond with student-specific interventions. This training must be completed annually.
3. The volunteer must be able to describe Glucagon's purpose, storage, preparation, dosage, and follow up care.
4. The volunteer or designee will notify EMS/911, parents/guardian and the school nurse any time Glucagon is administered to any diabetic student.
5. The volunteer must document the diabetic episode on an incident report vial school stream.
6. Training will be provided until competency is demonstrated and retraining shall be completed on a yearly basis. Training will be documented and include a skills checklist, instructor's name, trainee's name, date of training, and documentation of competency of trainee to administrator Glucagon. A copy of the trainee's competency training form will be kept in the employee's personnel file.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49

Legal Reference:

1. T.C.A. § 49-50-1602.

Approved as to Legal Form 9/29/2017
By Knox County Law Director
/Gary T. Dupler/Deputy Law Director