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| <u>Section G:</u> Human Resources | Knox County Board of Education Policy | | | |
| | Personnel Transfers | Descriptor Term: | Descriptor Code: | Issued: |
| | | | G-360 | 7/95 |
| | | | Reviewed: | Revised: |
| | 3/17 | 7/17 | | |

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When transfers are necessary, the principal, the appropriate Assistant Superintendent, the Executive Director of Human Resources and appropriate director, and supervisors will consider the program needs of the school/system and determine where/if changes can be made.

The Director of Schools shall transfer or reassign employees as he/she deems necessary.¹

Employees desiring to move to another position within the school system are encouraged to apply for any vacant position for which they are qualified. In order to limit personnel turbulence, certified personnel currently holding a teaching or administrative position with the Knox County Schools will not generally be considered for appointment to positions that must be filled during the school year.

Legal References:

1. TCA § 49-2-301; TCA § 49-5-401; TCA § 49-5-510.