

<u>Section D:</u> Fiscal Management	Knox County Board of Education Policy			
	Payroll	Descriptor Term:	Descriptor Code:	Issued:
			D-190	7/95
			Reviewed:	Revised:
	12/16	2/17		

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Salaried personnel shall be paid in twelve equal monthly installments on the 25th (or the last working day preceding the 25th) of each calendar month. Hourly personnel shall be paid on a biweekly basis.

All annual salary and hourly pay rate schedules that are published by the district, as well as any other form of compensation paid by the district, are stated on a “gross earnings” basis, that is, before deductions from pay that are either required by law or as a condition of employment. These deductions may include, but are not limited to:

1. Federal income tax, Social Security tax, and Medicare tax;
2. Retirement contributions;
3. Court ordered garnishments;
4. Unauthorized absences; and
5. The cost of a criminal background check.

Approved as to Legal Form
By Knox County Law Director 12/19/2016
/Gary T. Dupler/Deputy Law Director