

# KNOX COUNTY SCHOOLS

ANDREW JOHNSON BUILDING

*Dr. James P. McIntyre Jr., Superintendent*



## MEMORANDUM

To: Dr. James P. McIntyre, Jr.  
Superintendent

From: Russ Oaks  
Chief Operating Officer

Wanda McCown  
Interim Director of School Nutrition

Date: March 5, 2015

Subject: Fiscal Year 2016 Preliminary School Nutrition Budget Recommendation

Attached is the Fiscal Year 2016 Preliminary School Nutrition Budget recommendation which is based on projected revenue from all sources of \$28,028,000.00. This is an increase of \$519,735.00 over the previous year.

The additional revenue is based on a demonstrated trend and anticipated increase in meal participation at all sites. It will help provide for additional investment in school nutrition infrastructure, school nutrition personnel, and custodial support in our dining areas as well as higher indirect costs for utilities used in our school cafeterias. This budget also provides for the continuation of the Community Eligibility Provision in 52 of our highest need schools while maintaining the current meal prices in our remaining schools.

In FY2016 we anticipate establishing a food service operation contracting with the Emerald Academy to serve as many as 120 students. While we have yet to complete an operating agreement, our expectation is that any service provided to the Emerald Academy will be sustained through revenue generated at that site and should have no adverse impact on this budget proposal.

The Knox County Schools School Nutrition Program currently provides about 46,000 meals per day to students across the county. Our wholesome and nutritious offerings are provided efficiently and are a great value to the students we serve and their families. We look forward to continuing this level of service in the coming year, and we will seek ways to continue to improve our service and operational activities.

**KCS Central Cafeteria Fund  
Budget Detail FY 2016**

**REVENUE**

<b>Federal Government:</b>	
Commodity Revenue	350,000
Commodity DOD	950,000
USDA - Lunch	13,800,000
USDA - Breakfast	4,970,000
USDA - Snack	50,000
<b>State of TN:</b>	
State Matching	263,062
FFVP	251,000
<b>Charges for Current Services:</b>	
Café Inc - Student Lunch	4,000,000
Café Inc - Student Breakfast	320,000
Café Inc - Ala Carte	2,393,938
<b>Other Local Revenue:</b>	
Interest Income	25,000
Other Income	300,000
Grant Income	-
Catering Income	30,000
Summer Program	325,000
Special Program Income	-
<b>Total Revenue</b>	<b>28,028,000</b>

**EXPENDITURES**

<b>Contracted Services:</b>	
Repairs & Maintenance	805,000
Truck Upkeep	7,000
Food Exp - Commodity Processing	500,000
Food Exp - Commodity Delivery	29,000
Food Exp - Commodity Storage	-
<b>Supplies &amp; Materials:</b>	
Purchased Food Cost	12,000,000
Expendable Supp - Café	1,120,000
Small Equip / Furniture / Fixtures	125,000
Small Wares	37,000
Office Supp - Café	20,000
Office Supp - FSD	15,000
Software	42,000
FFVP - Food	250,000
FFVP - Expendable Supp	1,000
<b>Other Charges:</b>	
Telephone Service	15,000
Travel / Mileage	50,000
Training / Conference	30,000
Marketing / Postage / Printing	35,000
Operational Fees	57,500
Bank Service Charges	17,000
Employee Uniforms/ Linen	70,000
Dues / Memberships	20,000
Other Expenses	1,500
Workman's Comp	220,000
Utility Subsidy	570,000
Trash Removal	50,000
Pest Control	35,000
Direct Cost	585,000
<b>Personnel Services:</b>	
Salary Exp - Café	7,800,000
Salary Exp - Admn & Clerical	700,000
<b>Employee Benefits:</b>	
FICA	595,000
Benefit - Retirement	500,000
Benefit - Life Insurance	17,000
Benefit - Health Insurance	1,500,000
Benefit - Dental Insurance	9,000
<b>Capital Outlay:</b>	
Vehicles	-
Major Equipment	200,000
<b>Total Expenditures</b>	<b>28,028,000</b>