

Principal
J.D. Overton

CARTER MIDDLE SCHOOL

Assistant
Principals
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Academic Release

Academic data and performance records are used for placing students in the appropriate level of courses. Because these placements are believed to be the ones that will provide students with the greatest opportunity for academic success, requests for changes are strongly discouraged. However, if a parent/guardian feels that such a change needs to be considered, this academic override request must be completed. Submission of this form does not guarantee a class change. Administration will subsequently review the requested change and contact you if additional information regarding the change is needed. Please return this form to the front office by May 26, 2023.

I, the undersigned parent/guardian of _____ request that he/she be enrolled in the course listed below during the 2023-2024 school year at Carter Middle School. I am aware of the possible educational implications of this request since it is contradictory to the recommended course level indicated by his/her academic performance and potential thus far. I take full responsibility for this decision if the request is granted.

Course/level change requested:

FROM:

TO:

Reason for request: (if more space is needed, attach separate sheet)

Parent/Guardian Signature: _____ Date: _____

Phone number/Email: _____

Administrator Comment/Decision: _____

Administrator Signature: _____ Date: _____