

2021-2022 PTSO Executive Board and Committee Chairs

MAKE A DIFFERENCE - GET INVOLVED WITH PTSO!

President

Shannon Thackston

Presides over monthly meetings, plans agenda, communicates regularly with Principal, PTSO Exec Board, and other board members. Represents WHS at Open House and other events as needed. Represents PTSO at WHS Foundation meetings.

Vice President

Mary Martin

Works closely with President and PTSO Board members, preparing to serve as President the upcoming year.

Secretary

Angela Acker

Takes minutes at monthly meetings and other official PTSO meetings. Prepares and submits minutes to PTSO Board for approval. Writes "thank yous" and other communications as needed.

Treasurer

Jennifer Hinton

Tracks all financial activities of PTSO. Works closely with Bookstore Recorder and WHS Bookkeeper. Provides monthly financial report to PTSO Board for approval. Prepares the annual PTSO budget for approval. Works with accountant to file IRS forms. Obtains audit at the end of fiscal year.

Parliamentarian

Ginger Holladay

Provides guidance to PTSO Board according to Roberts Rules of Order. Attends monthly meeting and is available to answer any procedural questions. Maintains PTSO bylaws. Position usually held by previous year's PTSO President.

One West Corner Coordinator/Scheduling

Abigail Jumper and Kathy Dickerson

Solicits volunteers and sets up work schedules.

One West Corner Food Buyer

Julie Bankston

Determines bookstore needs and purchases items.

One West Corner Records

Kristie Johnson

Collects, counts, and deposits money weekly. Maintains accurate record of all bookstore's financial activity.

One West Corner Apparel Buyer

Mimi Shymlock

Coordinates design, printing, inventory, and pricing of spirit-wear items for bookstore.

Food Truck Coordinators

Amy Shuler/Joann Scott/Marsha Dance

Gets volunteers for drinks/coolers and cleanup for food truck days for students.

Facility/Grounds

Kurt Kammann

Establishes and communicates about grounds "workdays." Works with WHS clubs and teams to help with clean-up. Keeps inventory of things that need cleaning, fixing, or landscaping.

Signage

Wendy Mangum

Responsible for keeping PTSO forms and indoor and outdoor signage up to date.

Freshman Orientation (t-shirts)

Molly Meigs/Rebecca Robinson

Organizes event and solicits a team of volunteers. Works with principal and freshman vice principal to coordinate event. Prepares class t-shirts and solicits donations to underwrite costs.

Library Volunteer Coordinator

Valerie Coleman

Creates schedule of volunteers to work in the library.

Teacher Enrichment Funds

Nikki Freeman

Twice a year, invites teachers to submit an enrichment funds request. Works with principal and committee to review requests and determine which can be granted. Presents committee's recommendations to PTSO for approval. Notifies teachers.

New Parent Coffee

Amy Jackson/Ashley Oelrich

Coordinate's donations of breakfast goodies and volunteers for a parent coffee the day of Freshman Orientation.

Newsletter/Public Relations/Communication

West Weekly Update

Amanda Capps

Public Relations

Ellie Whitesell

Membership Data Entry

Angela Acker

Communicates and promotes West events and information to membership as well as the community.

Nominating Committee

Ginger Holladay/Mary Martin/Caren Miller

Organizes a committee that recruits new board members for the upcoming year and encourages other parents to get involved at West.

Open House

Marsha Dance/Joann Scott

Works with Principal to create agenda, print materials, and coordinate refreshments. Works with WHS staff to get tables set up for any organization to promote their program.

Office Volunteer Coordinator

Allison Kohl

Creates schedule of volunteers to work in Front Office on a once-a-month basis during the school year. Provides training for the volunteers and creates a list of substitute volunteers.

PTSO (Graduate) Scholarship

Emily Miller/Gina Burch

Updates 2 scholarship forms and distributes to the senior class. Coordinates a committee to review applications and determine recipients. Publicizes winners and ensures scholarships are awarded to winning seniors.

Senior Events

Coordinator

Keri Gray

Senior Suppers

Anne Marie Gray/Mary Pruitt

Senior Awards Celebration

Holly Eddins

Senior Breakfast

Mandy Huffaker/Amy Mynatt

Baccalaureate

Amy Shuler/Molly Meigs

Graduation Raffle

Marci McGregor

Soiree Chairs

Melissa Mason/Emily Wright

Responsible for planning annual spring fund-raising event. Works with local businesses and includes coordination of committee members to plan the dinner/auction event.

Teacher of the Year

Laura Heinz

Works closely with Principal to evaluate method to rank teachers and select the Teacher of the Year and the runners-up. Arranges for prizes for winners and publicizes award.

Teacher Appreciation/Hospitality

Colleen Austin/Amy Kirby

Plans and provides meals for teachers and staff throughout the year. Organizes Teacher Appreciation Week. Enlists volunteers to help with events.

West Fest Food

Kristen Pearson/Allison Kelso/Becky

Whitehorn/Gina Burch/Emily Harriman

Works with the administration and the WHS Foundation to organize event.

#OneWest