

Section B: School Board Operations	Knox County Board of Education Policy		
	Descriptor Term:		Descriptor Code:
	School Board Meetings		B-160
			Issued: 7/95
		Reviewed: 10/18	Revised: 10/17

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The Board will transact all business at official meetings that may be either regular or special.

Every meeting of the Board, except with the attorney to discuss pending or threatened litigation and to discuss collective bargaining matters, will be open to the public.¹ Open meetings will be physically accessible to all students, employees and interested citizens.²

REGULAR MEETINGS

Regular meetings of the Board shall be held monthly. The Board will approve an annual calendar of meetings each June.

SPECIAL MEETINGS

The Board shall hold such special meetings as necessary to transact the business of the Board. Such meetings shall be called by the Chair whenever, in his or her judgment, the interests of the schools require it or when requested to do so by a majority of the Board.³

NON-VOTING MEETINGS

The Board may hold non-voting meetings (e.g. work sessions and mid-month work-shops) routinely and as necessary.

ELECTRONIC PARTICIPATION IN BOARD MEETINGS

Board Members may participate in scheduled board meetings by electronic means if the member is out of the county for the member's work, a family emergency or due to the member's military service. To participate electronically the member must be visually identified by the chairman at the beginning of the meeting.

The following constraints apply to electronic participation in Board meetings:

- (1) No board meeting shall be conducted with electronic participation unless a quorum of members is physically present at the location of the meeting.
- (2) A board member wishing to participate in a scheduled board meeting electronically who is or will be out of the county because of work shall give at least five (5) days notice prior to the scheduled board meeting of the member's intention to participate electronically.
- (3) No board member shall participate electronically in board meetings more than two (2) times per year; except, that this limitation shall not apply to a board member who is out of the county due to military service.

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Legal References:

1. T.C.A. § 8-44-102.
2. U.S.C. § 12101; T.C.A. § 68-120-204.
3. T.C.A. § 49-2-202(c)(1).

Approved as to Legal Form 8/25/2017
By Knox County Law Director
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