







Pond Gap Elementary 909-9040 (office) or 909-9012 (fax)

Students New to Knox County School System: Required forms

	Certified Birth Certificate
17 <u>25, 122</u> 29	Social Security Card (requested not required)
1	Immunizations
7	Physical Examination (30 day grace period)
	Proof of Address (KUB bill or Lease Only)
	Knox County New Student Enrollment Packet (attached)
	Including:
	New Student Enrollment (3 pages)
7	Media Release Form
	Habit Form
	Proof of Residence Form
	Special Education Services Form
	Home Language Survey
	Migrant Education Program Survey
Students	Transferring from Another Knox County School
needs:	
	Knox County New Student Enrollment Packet
	Proof of Address (KUB bill or Lease Only)
-	
	Other Deserves of Wooded.

Other Resources if Needed:

Knox County Health DepartmentSocial Security Admin.140 Dameron Avenue710 Locust StreetKnoxville, TN 37917Knoxville, TN865-215-51501-800-772-1213

Transfer Information: Brian Hartsell's Office
Andrew Johnson Building, (brick bldg on corner before bridge)

1st Floor
912 S. Gay Street
Knoxville, TN 37902

865-594-1502

Transportations #594-1550



PARENTS & GUARDIANS

When packets are completed you must go to the following website to schedule an appointment to drop off your student's registration:







Please remember, only one parent/guardian will be admitted in school to drop off registration. To help complete processing, make sure to include <u>all</u> required documents (list on next page).

We look forward to meeting you!









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KNOX COUNTY SCHOOLS

NEW STUDENT ENROLLMENT

FO	R	OFFIC	E (JSE	ONLY
Student II	O	-			
Homerooi	m				
School					
Bus Numb	er				

Enrollment Date:	Grade		Bus Number
Student Name:			
Last Name	First Name	Middle Name	
Social Security (optional) or Student PIN Number:		Comdon	7
		Gender:	
Date of Birth:			☐ Hispanic ☐ Non-Hispanic check all that apply)
Birthplace / City:			Asian
Birth County:			Black
Birth State			American Indian
Birth Country:			Pacific Islander
Citizenship:			White
Mother's Maiden Name:	IVI	ilitary Dependent: [(if applicable)	Reserve National Guard Active Military
What is the first language this child learned to spe	ak?		•
What language does this child speak most often outside of scho	pol?	US Entry Date	
What language do people usually speak in this child's hon	ne?	US School Entry D)ate
Related Students attending any Knox County Schools (in sa	ame household) Please include La	st Name. First Name an	nd Rirthdate
	i		
Please list all guardians individually. If the student has mor the other contacts.	e than two guardians, please use	the additional space p	rovided at the end of the form for
	1		
Main Contact:			
Relationship:	Relationship:		
Address:	Address:		
*Primary Phone #:	*Primary Phone #:		
Emergency #:			
Employer:			
Work #:			
Other #:			
*Cell:			
Primary E-mail:			
Alternate E-mail:			
*This is the telephone number that receives automated telephone calls.	Alternate E-mail:		
(man date of the than parentiguardian wite may pick up			
Name	Phone Numbers		
Name	Phone Numbers		
Name			
Name	Phone Numbers		-

Student	Name:	First Name			Middle Name	
					Wilder Name	
Alerts	(non-medical special instructions)			9		
School	History					
Pre-scho	ools attended (if kindergarten student):					
	Last school attended:					
	Address:					
	Other schools attended:	90				
			- 1-			
			3			
Is this stu	udent currently under suspension / expu	Ision from another school?	☐ Yes		No	
Has this	student previously received Special Edu	ication services?	☐ Yes		No	
Has this	student previously received services un	der Section 504?	☐ Yes		No	
Is this stu	dent currently receiving Special Educat	ion services?	☐ Yes		No	
Is this stu	ident currently receiving services under	Section 504?	☐ Yes		No	
If YES, lis	st program(s):					
Does the	student stay in any of the following	places at night? Check an	y that appl	y:		
☐ hor	me/apartment owned or rented by the pa	arent(s)/guardian(s)				
□ in a	a shelter					
☐ in a	a motel / hotel					
□ in a	car	*				
☐ at a	a campsite					
□ in a	nother location that is not appropriate for	or people (e.g., an abandone	d building, n	o eled	ectricity or running water)	
☐ tem	porarily with more than one family in a	house, mobile home or apart	ment (becau	se th	ne family does not have a place of its own)	
☐ oth	er (in an arrangement that is not fixed, r	egular and adequate and is r	not described	d by tl	the other choices)	
Form com	pleted by				Date	
Relations	nip to the student					

KNOX COUNTY SCHOOLS

Student Medical Profile

This information will be used by the school nurse to provide care for your child.

Date:			
Student's Name:(Last)	/Ei	rati	
	(Fir	- CP0	(Middle)
Grade: Homer			
Did the Student require medical	care/hospitalization at birth or	at any other time?Yes	No. If yes, please explain:
Does the student require a daily	medical procedure performed	by a school nurse? If so explain: _	
What medications, if any, does t	he student take?		
Does the student seem to have	vision hearing or speech proble	ems?YesNo. If yes, p	laga a suntain.
The student has a history of (Ch		No. 11 yes, p	lease explain:
t is important for teachers and prappropriately. Summarize any spe	please explain: incipals to have your child's spe ecial medical conditions:	Down's Syndrome "G" / "J" feeding tubes Heart defects Hemophilia Migraine headache Muscular dystrophy Spina bifida Orthopedic problems Sensitivity to light Seizure disorder	ny emergency can be handled
	explain:	Table	
a priyololatt.		ielepnone:	
orm completed by:		Date:	
elationship to the student			



Knox County Schools Student Media Release Form

I, as the parent/guardian of, hereby give Knox County School and its employees, representatives and authorized media organizations permission to photograph interview and record my child and his/her likeness for use in audio, video, film or other electronic, digital and printed media. I also give Knox County Schools permission to release photos or recordings of any type to news media outlets including, but not limited to, newspapers and television stations.
I understand that neither Knox County Schools nor the news media has any obligation to use or be compensated for such rights. I am also aware that I will not receive monetary compensation for my child's participation, and I waive any right to inspect or approve final use of materials.
I agree to release and hold harmless Knox County Schools, its staff, the Board of Education and assignees from any liability or claims of damage, known or unknown, related to such use.
Please note if you opt out of the media release form, your child's photograph will still be included in yearbook and classroom publications as part of directory information unless you notify the district otherwise. Additionally, if at any time you wish to withdraw your consent, you may contact the Office of Public Affairs at 865-594-1905; however, any prior photos or recordings of your child will remain part of the district's archive.
Name of child's school:
Parent/legal guardian:
print)
signature)
date:

H.A.B.I.T. (Human-Animal Bond in Tennessee)

Pond Gap has the privilege to have a full-time therapy dogs recognized and approved by the University of Tennessee College Of Veterinary Medicine's HABIT program. These dogs visit classrooms or spend time with a child who needs some extra love or attention. In addition to Pond Gap dogs, other HABIT dogs will be coming to spend the day at Pond Gap to participate in UT's Ruff Reading Program. (This highly successful program is now in 20 schools in 3 counties.) Please complete one of the statements below.

My child, quiet time with a HABIT dog from UT and has no k	, has permission to possibly spend so nown allergies to, or fear of, dogs.	me
I would prefer my child,HABIT dog.	, does <u>not</u> spend time with a	
I have read and understood all of the above informat	ion.	
Parent or Guardian's signature	Date	

KNOX COUNTY SCHOOLS

PROOF OF RESIDENCE FOR SCHOOL ENROLLMENT

Student Name	Date of Birth	Current Grade Level
Student Name		
Student Name		
Student Name		
School student(s) zoned to attend		
Parent / Guardian Name		
Current Address		
Former Address		
In order to verify residency within the attendance zone the past 60 days must be provided, showing the pare verification of residence.	of the requested school one current do	our and a first of the first of
Proof of Resid	dence provided by parent / guardia	n:
	Utility Bill	
Notarized Statement		
If proof of residence is provided by a <u>notarized stater</u> person's name and address. This person must also pro	ment from the homeowner or person resovide a deed/lease/rental agreement or uti	sponsible for lease/rent, please list the ility bill for proof of residence.
Name of Renter/Owner		Phone
Address of Renter/Owner		
WARNING: Falsification of any information another person without actually residing there will reschool which serves the actual residence address.	or document required for residence verification of the student be withdrawn from (print name), the parent/stion is correct and that the student documents	fication or the use of the address of a this school and be assigned to the
Signature of Parent / Guardian		Date
School Official's Signature		Date

KNOX COUNTY SCHOOLS ANDREW JOHNSON BUILDING



To:	Parents and/or Guardians of Students Who Are Entering or Withdrawing From Knox County Schools
From:	Student Support Services
Re:	Special Education Services Available Through Knox County Schools
	•
	county Schools provides a full continuum of services for students who qualify for special education under the talls with Disabilities Education Improvement Act (IDEIA '04).
	el your child might require Special Education or other services and want Knox County Schools to provide those
services	s, contact the school to which your child is zoned or call
Student	Support Services at 594-1540.
If record	ds are available for review or other information that the school might need in order to determine appropriate
services	s for your child, please sign and return a release of information form available at your school so that we may
review t	hose records and plan services, if needed.
Thank y	ou for your assistance in this matter.
Student	Name
Parent/0	Guardian Signature
Date Sig	ned

(Please return a signed copy of this form to the school and retain a copy for your files.)

White Copy - School Canary Copy - Parent

PP-155 (1/10)



KNOX COUNTY SCHOOLS Home Language Survey

The Tennessee Department of Education requires all schools to identify the language of every student enrolled. This is accomplished by the Home Language Survey (HLS). This document is to be completed only ONE TIME at the student's initial enrollment into a school. If the student is a transfer student, schools must make every attempt to obtain the original HLS.

NOTE to registrar: If any language besides (or in addition to) English is given as an answer to questions 1-3, please give this document to the ELL teacher at your school (or who monitors your school) immediately.

Student Information		
First Name	Middle Name	Last Name M Gender
Country of Birth	/ / // // Date of Birth (mm/dd/yyyy)	Date first enrolled in ANY U.S. school (grades K-12)
Date instanted the United States This information gives		T USED TO IDENTIFY STUDENT'S IMMIGRATION STATUS. s us insight into the knowledge and skills your child is bringing to our schools. enable the district to receive additional federal funding to provide support for your child
School Information		
Enrollment Date in New School Questions for Parents/Guardian	Name of Former School and	Town Last Grade attended
What is the first language this a	child leaned to speak?	Has this child ever received ELL (ESL) classes in another school? Y N I don't know.
What language does this child s school?	peak most often outside of	If yes, what year did this student 1st qualify for ELL? Will you require an interpreter/translator at Parent-Teacher meetings? Y N
		If yes, what language?
What language do people usually	speak in this child's home?	
rent/Guardian Signature:		
		/ /20 Today's Date: (mm/dd/yyyy)
		A A A A A A A A A A A A A A A A A A A

NOTE to ELL teacher: Please forward a copy of this form to the ELL Central Office. Place another copy in the student's green folder and the original in the purple file which is kept in the student's CR.





Tennessee Parent Occupational Survey

In order to better serve your child, our school district wants to identify students who may qualify to receive additional educational services, such as tutoring, school supplies, free or reduced-price lunch, summer camps, and other services. **The information provided below will be kept confidential**. Please answer the following questions and return this form to your, child's school.

Today's Date	Parent/Guardian First & Last Name	
Student First Name	Student Last Nam	e
School Name		Student Grade
1. Have you or an immediate famin any part of the United States,	nily member performed any of the jobs li	sted below temporarily or seasonally
□ No		
☐ Agriculture/Field Work (planting, picking, sorting crops; soil preparation;	□ Processing & Packaging (fruit, vegetables, chicken, eggs, pork, beef)	Dairy/Cattle Raising (feeding, milking, rounding up)
irrigation; fumigation) Total Months Worked:	Total Months Worked:	Total Months Worked:
□ Nursery/Greenhouse (planting, potting, pruning, watering, harvesting)	☐ Forestry (soil preparation, planting, cutting trees; landscaping not included)	□ Commercial Fishing & Processing (catching, sorting, packing, transporting)
otal Months Worked:	Total Months Worked:	Total Months Worked:
. In the past three years, has you	r family moved to another state, city, sch	
□ No □ Yes. How long have you resid Years		Weeks
lome Street Address		Apt#
ity	State	Zip Code
elephone Number	Best Day of Week & Time o	f Day to Call
or School Use Only: Please send survey with the Tennessee Migrant Education Progra	n two YES responses to your district migrant liaison. If	you have questions, call (931) 212-9539 to speak
	nrollment Date:	District ID:

OPT IN Parent/Legal Guardian Consent form

For many years, the Knox County Schools has utilized an automated parent notification system to quickly and efficiently notify parents of important school and district information – important information such as school closures/delays, security alerts, absence notifications, cafeteria balances, upcoming school activities and more.

Recent updates to the Telephone Consumer Protection Act (TCPA) will require school systems and organizations across the nation to potentially modify the ways in which it contacts consumers via their mobile device.

In the Knox County Schools, updates to the TCPA law will now require all parents to "opt in" to receive automated communications on their mobile device – this means parents must provide written permission to receive automated calls and SMS text messages on their mobile device(s). An exception to this updated law is if the call or text is for emergency purposes, in which consent is not required. Additionally, revisions to the law do not require a parent to "opt in" to receive non-automated calls directly from a principal, teacher or other staff member.

Please take a moment to fill out this very important consent form so that we can obtain your permission, as well as contact you according to your preferences.

Instead of filing out this form, parents can take action now through the SchoolMessenger InfoCenter. Simply go to schoolmessenger.com/start – create an account by clicking "Sign Up" on the top right menu, and use the email address that you have provided the school. Parents or legal guardians can choose how to be contacted based on the category of message (from emergencies to school activities) and provide contact permission. There is also a SchoolMessenger InfoCenter app that can be used directly from your mobile device. If you provide consent through the online SchoolMessenger InfoCenter, you do not need to fill out this consent form.

PARENT/LEGAL GUARDI	AN CONSENT:
I, (PRINTED parent, and its schools permission to contact me via my cellular demessages for general messages. I understand that emerge permission and will be sent as normal. By signing, I certify and its user contract.	ency notifications are excluded from this
Parent/legal guardian signature AND date Student Name	Cellular number

2020-2021 Knox County Schools Calendar

(Board approved revisions, 9/11/2019)

August 3 (Monday) First Day for Teachers – In-service (Building)

August 4 (Tuesday) In-service Day (PreK-12 System-wide)

August 5 (Wednesday) Administrative Day (Teacher Workday)

August 6 (Thursday) In-service Day (1/2 day--School-based); Administrative Day (1/2 day-Teacher Workday):

Orientation for 6th and 9th graders

August 7 (Friday) Administrative Day (Teacher Workday)

August 10 (Monday) First Day for Students (1/2 day for students)

September 7 (Monday) Labor Day – Holiday

September 17 (Thursday) Constitution Day (Students in school)
October 9 (Friday) End First 9-weeks Grading Period (44 days)

October 12-16 (Monday-Friday) Fall Break

November 3 (Tuesday) In-service Day (PreK-12 System-wide) (Student Holiday)

November 25-27 (Wednesday-Friday) Thanksgiving Holidays

December 18 (Friday) 1/2 day for students

ecember 18 (Friday) 1/2 day for students

End Second 9-weeks Grading Period (41 days)

End First Semester (85 days)

December 21 – January 1 (10 days) Winter Holidays

January 4 (Monday) In-service Day (1/2 day--School-based); Administrative Day (1/2 day-Teacher Workday)

(Student Holiday)

January 5 (Tuesday) First Day for Students after Winter Holidays

January 18 (Monday) Martin Luther King, Jr. Day – Holiday
February 15 (Monday) In-service (Building) (Student Holiday)

March 12 (Friday) End First 9-weeks Grading Period (Third 9-weeks Grading Period) (47 days)

March 15-19 (Monday-Friday) Spring Break April 2 (Friday) Holiday

April 5 (Monday) In-service Day (PreK-12 System-wide) (Student Holiday)

May 25 (Tuesday) Last Day for Students (1/2 day for students)

End Second 9-weeks Grading Period (Fourth 9-weeks Grading Period) (45 days)

End Second Semester (92 days)

May 26 (Wednesday) Administrative Day (Teacher Workday) – Last Day for Teachers

Calendar Summary

177 Instructional Days (excludes days earned through extended hours)

- 4 Scheduled Administrative Days
- 2 Unscheduled In-service Days
- 1 Unscheduled Parent-Teacher Contact Hours (formerly Teacher-Parent Conference Day)
- 6 Scheduled In-service Days

__10 Vacation Days

200 Days Total

Under this calendar the Knox County Schools may cancel up to ten (10) instructional days due to inclement weather before any makeup days will be required.



DAY CARE CENTERS FOR POND GAP ELEMENTARY

Lily Pad 1408 Hollywood Road Knoxville, TN 37909 865-330-9895

Just Lead
A Ministry of Emerald Youth
Laurel Church of Christ
3457 Kingston Pike
Knoxville, TN 37919
Rebecca Woodall-Winston
Children's Ministry Coordinator
865-208-5044

SPECIAL BULLETIN TO PARENTS

Knox County Schools Attendance Policy

Since May 1998, Knox County Schools have been operating under a Court Order requiring all principals in every school to record all unexcused absences. Unexcused absences above ten (10) days are automatically reported to Juvenile Court through the Truancy Initiative. Knox County's Attorney General is charged with enforcement of this Court Order as well as enforcement of Tennessee's mandatory school attendance laws. Knox County Schools and the Attorney General's staff work closely together to ensure that all schools are consistent in their attendance policy enforcement.

Knox County Board of Education policy allows students' absences from school to be excused only for the following reasons:

- 1. Personal Illness
- 2. Illness in the family temporarily requiring help from the child
- 3. Death in the family
- 4. Recognized religious holidays regularly observed by persons of the student's faith
- 5. Verifiable family emergency

Any absence not complying with the above reasons for excused absences will be unexcused.

A student may be absent, due to illness, no more than ten (10) days per school year with written parent excuse(s). Beyond ten (10) days per school year, a medical statement will be required.

Although illness is an excused absence, Knox County Schools' guidelines require a statement from a medical provider for illness beyond ten (10) days per school year. After the tenth (10^{th}) day per school year, days absent for personal illness without a statement from a medical provider will be unexcused. Students have five (5) days after being absent to bring a written excuse for the absence into the school.

Tennessee Department of Health

CERTIFICATE OF IMMUNIZATION



Child's Name (Last name, fin	st name, middle)		Birt	hdate (mm/dd/yy)	_					
Parent/Guardian Name (Last	name, first name)				Check his selected	ere if religious e by parent/guard	xempt tian	ion to	immuniz	artion
		4			Health Exam	nination Docu	ment	ation	lif require	1)
Phone (please include area code	100-200 · 1000)				This chil	d has been exam	nined:	мм	100 14	Y
Address					Check if nec	eded			<u> </u>	98
Address					Dental S	-				
City, State, Zip Code					Vision So	10 Mg				
Unless specifically exempted instructions for this form and the Tehnessee Department of	explanation of re	equirements are m	insurctions for	Completion of Im-	muniyation Cartifle		E-1-0 4	y in Ter Whuniza	nessee. I	dule"
VACCINE	DATE MM/DD/YY	DATE MM/DD/YY	DATE MM/DD/YY	DATE MM/DD/YY	DATE MM/DD/YY	DATE	Fotal Dosse	(AA) Pesousi	Berelogy (YY)	Medical
	Require	d Vaccine	s for Scho	ool or Chil	d Care At		F	6	후 를	N X
Hib					u odie Ali	enuance				
Pneumococcal (PCV)								În e e		
Child Care Only (<5 years)										
DTP, DTaP, DT, Td								-1 		H
Poliomyelitis							\neg			\vdash
Hepatitis B Check bere if 11-15 years 2-dose schedule used			4	0					,	
Hepatitis A							_			_
Child Care Effective 7/2010 Kindergarten Effective 7/2011			W II							
Measles		A							\dashv	
Mumps										
Rubella									- 3	
Varicella							- 12		200	_
Tdap Booster	-									
7 th Grade Entry Only	Pace	ommondo.	d Vaccino			STEP OF THE PARTY	HA SA			
Rotavirus	, , , ,	Jimmemue	a vaccine	S (Documer	tation Optic	nal)			i	
Influenza							1			
Meningococcal										
HPV										
· · · · · · · · · · · · · · · · · · ·										
This section must b				ne*) P	rinted or Stampe ealthcare Provide	d Name, Address er or Health Deca	, Phon	e of Qu	relified	
A) Temporary - Expir Expiration one month after dat		MM / DD	<i>i</i>	-				-		
B) Child Care Up to I Requirements incomplete, but		attificate calid	D ====================================							
C) Child Care / Pre-S	chool / Pre-K	Complete*	u months of age							
D) Complete K-6** Gr Futfills requirements, Kindergar	ade*	ā								
E) Complete 7" grade	e or higher									
Fulfils requirements, 7 th grade age 4 years and fulfills requirements		indergarien sheet B	OTH BONG S	-	diff. 1				1: 1	
, , , , , , , , , , , , , , , , , , , ,	School and K	ergerten, check B	OIH BOXES C and D.		ertified by (Sig	nature/Stamp)		Da	te of iss	ue

Pond Gap Elementary 2020-2021 Supply Lists

Pre-K

For Your Child Only:

Backpack(no wheels please)	
1 pair of Headphones (No earbuds)	
Change of Clothes in Large Storage Bag	

Community items that your child will use all year:

1 Box of Tissues	
Disinfectant Wipes	Section 1997
Hand Sanitizer	Serinx
Freezer Bags -Quart & Gallon sizes	O most recent to the second se