



## Parking and Traffic Information

- All car riders must be picked up/dropped off in front of the main building.
- Students who are returning to school for after-school activities must enter the Dawg Lot through Downtown West **ONLY**.
- Bearden High School strives to provide a safe and secure campus for its students and for all vehicles parked on its property. To accomplish this, it is necessary for students who drive and park on campus to adhere closely to all rules and regulations. Violations of these guidelines will be taken very seriously since the safe and efficient operation of the school may be affected. ***Consequences for such violations are listed below and should be carefully noted.***
- Parents or others who drive on the BHS campus also need to acquaint themselves with campus traffic patterns, speed limits, parking areas, and other guidelines to avoid confusion and assure the continued safety of the Bearden students.
- Because of the limited parking spaces available, campus parking permits will be sold to **seniors first and then juniors on a space available basis using a lottery system. No freshman or sophomore permits will be sold.** BHS does not recommend student parking anywhere but on the Bearden campus. Most businesses/organizations near the school do not wish to have students parking on their property and may have cars towed at the owner's expense. ***Crossing the busy streets adjacent to the campus may also be hazardous to students.*** Students are encouraged to ride the bus, car pool, or make other arrangements, rather than park in an area which may pose a dangerous situation for them or their vehicles.
- **Note:** Lost or stolen hang tags should be reported to the East Mall Office immediately. A replacement may be purchased.
- All vehicles parked on school property are subject to search.
- **Students must have administrator/security permission to go to the parking lot during school hours.**
- December graduates must relinquish their parking tags to the secretary in the East Mall Office on the last day of Final Exams in December. The tags will be returned with diplomas in May

### General Parking/Traffic Rules and Regulations

- Please read, understand, and abide by the following guidelines. First and foremost, these expectations are for the safety of all who are associated with BHS. They are also necessary for the efficient navigation and operation of our school. Please direct all questions regarding student driving and parking to the East Mall Office.

### Parking Rules and Permits

- All student drivers must complete the following procedures for purchasing a BHS parking permit:
  - Submit a completed application, including a valid driver's license and proof of insurance by the deadline
  - Payment must be made within 72 hours of acceptance email
  - Fee is \$45
- Freshmen and sophomore students will not be allowed to purchase a parking tag.
- Parking permits are non-transferable; **ONLY** the purchaser may use the permit. Lost or stolen permits must be reported to the East Mall Office immediately to avoid consequences.
- Automobile insurance, as required by state law, must be carried by all student drivers.
- Warning stickers are issued to vehicles that violate BHS policy and are subject to being towed at the owner's expense.
- Students must follow rules for the parking lot to which they are assigned and adhere to faculty and staff who supervise each lot.
- Students must complete a vehicle change form **AND** inform his/her administrator if he/she changes vehicles during the course of the school year

### **CTE (Vocational) Lot Rules**

- All students that use this lot are to enter and exit through the Gleason Road entrance (at the back of campus).
  - NOTE: If the Gleason Road gate is locked, the student may exit slowly up Stadium Drive and exit via Gallaher View Road.
- Student drivers leaving the CTE lot should always be prepared to stop and yield the right-of-way to buses which will also exit through the back gate.
- The CTE Lot gates will be locked each day from 8:45 until 3:30.
- Any car left in the CTE Lot after 3:45 pm is subject to being towed at the owner's expense.

### **Dawg Lot Rules**

- No student drivers are to drive in the alley behind the businesses when entering or leaving the Dawg Lot.
- Use ONLY the entrance connecting Downtown West Blvd. and the Dawg Lot when entering and exiting.
- Students are to drive cautiously through the shopping center area.
- Parking and/or loitering in the shopping center area is prohibited.
- The Dawg Lot gates will be locked each day from 8:45 until 3:30 pm

### **Entering and Driving on Campus**

- The BHS CAMPUS SPEED LIMIT IS 10 MPH, and all directional arrows on campus must be followed.
- Student drivers must possess and willingly show their drivers' license and BHS school ID when so requested.
- After 8:45 am, students will only be able to enter campus through the Gallaher View Road entrance. Students who arrive after this time should park in their assigned lot and then report immediately to the West Mall Office to sign in for attendance.
- While on campus, music should only be loud enough so that it can be heard only by the occupants of the vehicle.
- Students are not allowed to leave campus during school hours without following proper check-out procedures. An office dismissal slip **MUST** be presented to a staff member or security officer upon request.

### **Accessing or Moving Vehicles During the School Day**

- Students must have administrator/security approval to access the parking lots during school hours.
- Students are not to move their vehicles during the school day. Students who do so may have their parking privileges suspended or be subject to search.
- If a vehicle needs to be moved during the school day, advanced administrative approval is required.
  - PLEASE NOTE: BHS/KCS are NOT financially responsible for any vehicular damage that may occur while the vehicle is on campus.
- An accident report can be completed; however, it is completed by campus security only to be submitted to the student's private automobile insurer.
- If the damage is the result of a campus safety or rules violation, the appropriate disciplinary action will be handled by administration.
- If you find an immobilizer device on your vehicle, do not attempt to drive, as it will cause extensive damage to your vehicle. Proceed to East Mall Office to pay your fine and have device removed by a member of our security team.

### Parking and Traffic Disciplinary Code

Parking Violations	1 <sup>st</sup> Offense	2 <sup>nd</sup> Offense	3 <sup>rd</sup> Offense
Parking in a staff space, painted space or unauthorized area	Warning and possibility of being towed	Loss of parking tag for 30 days and possibility of being towed	Vehicle towed at owner's expense and loss of parking pass
Parking without a permit being displayed	Loss of parking tag for 30 days	Loss of parking tag for 60 days	Loss of parking tag for the remainder of the year
Going to car without permission (includes but not limited to getting something out of your car, eating in your car, cutting class in your car, etc)	Loss of parking tag for 30 days	Loss of parking tag for 60 days	Loss of parking tag for the remainder of the year
Leaving campus without permission	Two days of Saturday School and loss of parking tag for 30 days	One days of OSS and loss of parking tag for 60 days	Two days of OSS and loss of parking tag for the remainder of the school year
Transporting students during school hours	Loss of parking tag for 30 days	Loss of parking tag for 60 days	Loss of parking tag for the remainder of the year
Failure to register vehicle with East Mall Office	Warning and ineligible to purchase permit for 30 days	Vehicle towed at owner's expense	
Transfer of parking tag to another student	Loss of parking tag for semester	Loss of parking tag for the remainder of the year	

**Note** - If a student has violated an additional school rule, his/her administrator may have a consequence separate from parking consequence.