



Family Advisory Council (FAC)

Information Sheet

Purpose

To provide an opportunity to collaborate with family stakeholders to gain perspective and strategies that enhance student learning, engagement and the educational experience in Knox County Schools.

Goals/Objectives

- Annually review and assess the effectiveness of the district’s Improvement Plan, and Family & Community Engagement policy and practices.
- Provide feedback and recommend actions for concerns impacting student achievement, positive culture and disparities.
- Identify and advise on improvements for KCS communications, customer service and practices to increase parent access.
- Serve as a resource for families and the district to educate and support engagement.

FAC Representation and Service Term

FAC will be composed of parent representatives from each of the nine KCS districts and other stakeholders from BOE, Knox County PTA, community, and district. Participation will seek to include representation that reflects the diversity of parent/family stakeholders from various school levels in the district.

- The parent representation should include up to a total of six (2–high, 2-middle, and 2 elementary) parents from the nine KCS districts. (9 Districts=54 refer to District-School List)
- Additional stakeholder representation will include up to two reps from Knox County PTA, community members, SPED Ombudsman and one rep from Board of Education.
- Representatives will serve a term of one (1) school year for 2017-2018.

FAC Rep Recommendation /Selection

Recommendations will be accepted from school principals, PTA leaders, DAC representatives, and district leadership for parents that can serve, attend meetings, and be productive contributors to FAC.

Selection for parent representatives must have administrator approval and meet the following criteria:

- Be a parent/guardian of a child(ren) enrolled in KCS, or work in a capacity that serves and supports KCS students.
- Complete and submit a FAC recommendation form and be approved by school administration
- Deadline for submitting recommendation forms will be Nov. 17 by 3 p.m.

FAC Expectations and Responsibilities

FAC representatives are expected to:

- Attend and participate in scheduled meetings
- Share information from FAC meetings with school leadership, parent groups, and community to solicit feedback as appropriate
- Assist with developing and implementing school and district level opportunities for parent education, sharing ideas and improving family engagement.

Proposed Meeting Schedule 2017-2018*

FAC meets six times in the school year. Meetings times are from **5:30 -6:30 p.m.** on the dates below.

All meetings are held at the Sarah Simpson Professional Development Center Great Room (802 Tipton Ave, 37920).

Nov. 30 th (Th)	Dec 14 th (Th)	Jan 18 th (Th)
Feb 1 st (Th)	Mar 1 st (Th)	April 12 th (Th)

**Notes from meetings will be sent to members and available on the website.*

CONTACT for more information or submit a FAC rep recommendation to:

FAC Facilitator/Ombudsman: **Tammi Campbell**

(865) 594-1192 office, (865) 705-5732 cell

Fax # 594-2842

email: tammi.campbell@knoxschools.org

twitter: @KCSFamilyAC