

Dear Family,

We are so excited you are here with us at Shannondale Elementary—Home of the Hornets! Kindergarten is a year of growing socially, emotionally, physically, and intellectually. Your child has a natural love of learning. As a parent, you are your child's first and most important teacher, and we are thrilled to be forming a partnership with you during your child's kindergarten year. In this packet, there are some things that you can do to help your child adjust easily. Be quick to praise; your child may be feeling anxious about the upcoming school year and will seek your approval of their activities and ideas. Your enthusiasm and involvement will help make the Kindergarten experience a wonderful year for the entire family. Enjoy this time!

The following are answers to some of the most frequently asked questions by families:

To enroll for kindergarten, a child must be 5 years of age by August 15, 2020.

What are "Staggered Days?" In late July, a letter will be mailed containing your child's schedule when school is back in session. Your child will be assigned two specific days, called "Staggered Days", during the course of the first two weeks of school to come and learn about the classroom and become familiar with the school. The dismissal time for those two days will be at 12:00/noon for Kindergarten students, and families will need to make arrangements for their children to be picked up at that time. Lunch will be provided during staggered days and all supplies should be brought that first staggered day.

What supplies are needed? A supply list will be included in the mailing about Staggered Day. It will also be published on the school website <http://www.knoxschools.org/shannondalees>.

When will I know who the teacher is? Students will be assigned to a specific classroom after the first full week of staggered days has been completed.

How does lunch work? Your child will need to bring lunch from home or have lunch money every day. We highly recommend parents set up an on-line lunch account with the school cafeteria. A link to this option exists on the school website. Information regarding Free and Reduced Lunch is available at www.lunchapplication.com. Information can also be found at www.knoxschools.org and select "For Families>School Nutrition> Free and Reduced Lunch." It is encouraged students buy lunch during Staggered Days so they can be taught the general process of purchasing a lunch.

What about recess? We go to the playground every day (weather permitting). Please make sure that your child wears appropriate shoes (tennis shoes or sandals with straps).

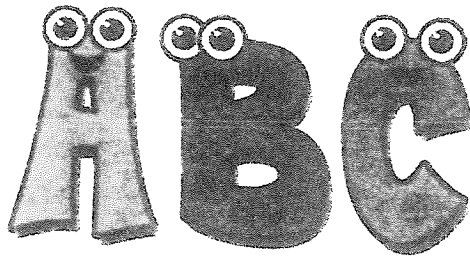
Can I walk my child to class? Parents may walk their child to class on the first few days of school. After that, they should be dropped off at the front entrance in the morning. We will have staff and student leaders assist them.

What about after-school care? Parents should reach out to their preferred after-school care group to make arrangements for pick-up. Some options include:

YMCA (on site at Shannondale)	936-0827
Central Baptist	688-3031
New Fellowship Christian Academy	688-1037
First Step Learning Center	689-9818
Little People	688-7806

We look forward to welcoming your new Kindergartner!
The Kindergarten Teachers

♥ Welcome to
Kindergarten



STUDENT NAME: _____

ITEMS TO COMPLETE AND RETURN:

- _____ New Student Enrollment Form
- _____ Medical Profile
- _____ Proof of Residence
- _____ Tennessee Parent Occupational Survey
- _____ Home Language Survey
- _____ Student Support Services
- _____ Access to Electronic Media Form
- _____ Student Media Release Form
- _____ Guardianship Confirmation Form

PARENTS WILL ALSO NEED TO PROVIDE:

- _____ Physical and Immunization Form (Provided by pediatrician/ Health Department)
- _____ Birth Certificate
- _____ Custody/ Court Papers

FOR OFFICE USE ONLY	
Student ID	_____
Homeroom	_____
School	_____
Bus Number	_____

Please complete the back of this form.

KNOX COUNTY SCHOOLS
Student Medical Profile

This information will be used by the school nurse to provide care for your child.

Date: _____

Student's Name: _____
(Last) (First) (Middle)

Grade: _____ Homeroom: _____

Did the Student require medical care/hospitalization at birth or at any other time? ____ Yes ____ No. If yes, please explain: _____

Does the student require a daily medical procedure performed by a school nurse? If so explain: _____

What medications, if any, does the student take? _____

Does the student seem to have vision, hearing or speech problems? ____ Yes ____ No. If yes, please explain: _____

The student has a history of (Check any that apply):

____ ADD/ADHD	____ Cancer	____ Down's Syndrome	____ Shunts/hydrocephalus
____ Amputation(s)	____ Celiac disease	____ "G" / "J" feeding tubes	____ Skin problems
____ Asthma/reactive airway disease	____ Cerebral palsy	____ Heart defects	____ Stomach problems
____ Requires inhaler	____ Crohn's Disease	____ Hemophilia	____ Swallowing problems
____ Allergies:	____ Cystic fibrosis	____ Migraine headache	____ Tracheotomy
____ Bee stings	____ Diabetes	____ Muscular dystrophy	____ Traumatic Brain Syndrome
____ Food: _____		____ Spina bifida	____ Traumatic spinal injury
____ Latex		____ Orthopedic problems	____ Urinary problems
____ Requires Epi-pen		____ Sensitivity to light	____ Other: _____
		____ Seizure disorder	

If any are checked above, please explain: _____

It is important for teachers and principals to have your child's special medical information so that any emergency can be handled appropriately. Summarize any special medical conditions: _____

Does the student get along well with other people?

____ Yes ____ No. If no, please explain: _____

Family physician: _____ Telephone: _____

Form completed by: _____ Date: _____

Relationship to the student _____

KNOX COUNTY SCHOOLS

PROOF OF RESIDENCE FOR SCHOOL ENROLLMENT

Student Name _____ Date of Birth _____ Current Grade Level _____

Student Name _____ Date of Birth _____ Current Grade Level _____

Student Name _____ Date of Birth _____ Current Grade Level _____

Student Name _____ Date of Birth _____ Current Grade Level _____

School student(s) zoned to attend _____

Parent / Guardian Name _____ Phone _____

Current Address _____ Zip _____

Former Address _____ Zip _____

In order to verify residency within the attendance zone of the requested school, one current document as listed below and dated within the past 60 days must be provided, showing the parent/guardian name and address. Post Office box numbers are not acceptable for verification of residence.

Proof of Residence provided by parent / guardian:

☐ Deed/Lease/Rental Agreement☐ Utility Bill☐ Notarized Statement

If proof of residence is provided by a notarized statement from the homeowner or person responsible for lease/rent, please list the person's name and address. This person must also provide a deed/lease/rental agreement or utility bill for proof of residence.

Name of Renter/Owner _____ Phone _____

Address of Renter/Owner _____

WARNING: Falsification of any information or document required for residence verification or the use of the address of another person without actually residing there will require that the student be withdrawn from this school and be assigned to the school which serves the actual residence address.

I, _____ (print name), the parent/guardian of the student named above, declare under penalty of perjury that the above information is correct and that the student does reside at the address given above. If residency changes, I will notify the school within two weeks.

Signature of Parent / Guardian _____ Date _____

School Official's Signature _____ Date _____

Education

Tennessee Parent Occupational Survey

In order to better serve your child, our school district wants to identify students who may qualify to receive additional educational services, such as tutoring, school supplies, free or reduced-price lunch, summer camps, and other services. The information provided below will be kept confidential. Please answer the following questions and return this form to your child's school.

Today's Date

Parent/Guardian First & Last Name

Student First Name

Student Last Name

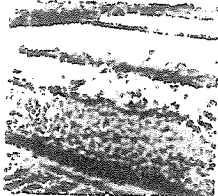
School Name

Student Grade

1. Have you or an immediate family member performed any of the jobs listed below temporarily or seasonally, in any part of the United States, in the past three years?

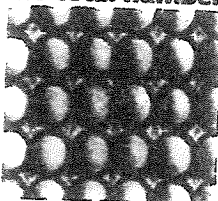
☐ No

☐ Yes. Check all that apply and list the total number of months worked:



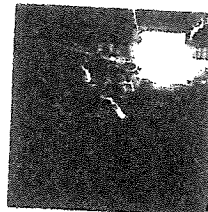
☐ Agriculture/Field Work (planting, picking, sorting crops; soil preparation; irrigation; fumigation)

Total Months Worked: _____



☐ Processing & Packaging (fruit, vegetables, chicken, eggs, pork, beef)

Total Months Worked: _____



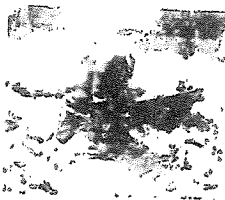
☐ Dairy/Cattle Raising (feeding, milking, rounding up)

Total Months Worked: _____



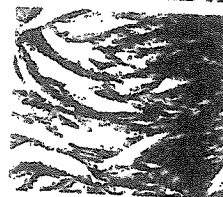
☐ Nursery/Greenhouse (planting, potting, pruning, watering, harvesting)

Total Months Worked: _____



☐ Forestry (soil preparation, planting, cutting trees; landscaping not included)

Total Months Worked: _____



☐ Commercial Fishing & Processing (catching, sorting, packing, transporting)

Total Months Worked: _____

2. In the past three years, has your family moved to another state, city, school district, and/or county?

☐ No

☐ Yes. How long have you resided in your current address?

Years

Months

Weeks

If you answered "Yes" to questions 1 and 2, please complete the information below.

Home Street Address

Apt #

City

State

Zip Code

Telephone Number

Best Day of Week & Time of Day to Call

For School Use Only: Please send survey with two YES responses to your district migrant liaison. If you have questions, call (931) 212-9539 to speak with the Tennessee Migrant Education Program.

Student State ID:

Enrollment Date:

Printed Name

Encuesta Ocupacional de Tennessee

Para mejor servir a sus hijos, nuestro distrito escolar le gustaría identificar a estudiantes quienes pueden calificar para programas educacionales adicionales, como tutoría, materiales escolares, almuerzo gratis o a precio reducido, campamentos de verano y otros servicios. La información que proporcione será confidencial. Por favor conteste las siguientes preguntas y regrese este formulario a la escuela.

Fecha

Nombre del Padre/Guardian

Primer Nombre de Estudiante

Apellido de Estudiante

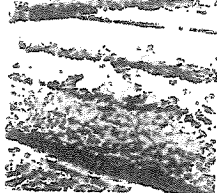
Escuela

Grado

1. Durante los últimos tres años usted o alguien en su familia ha trabajado temporalmente o por temporadas en los siguientes trabajos en los Estados Unidos?

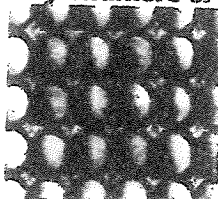
☐ No

☐ Si. Marque todas las que apliquen y enumere el numero de meses trabajados:



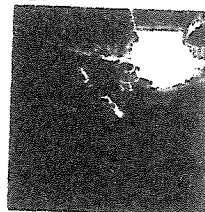
☐ Trabajo de campo/Agricultura (sembrar, plantar, pizar, cosechar, empacar, sortear vegetales, frutas, algodón, etc.)

Total de meses trabajado: _____



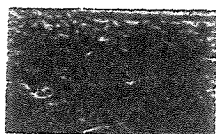
☐ Procesamiento/Empaque de alimentos y carnes (vegetales y carne de res, pollo, cerdo, etc)

Total de meses trabajado: _____



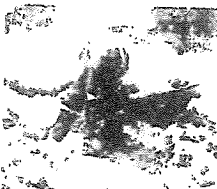
☐ Lechería/Ganadería (Ordeñar, alimentar, acorralar)

Total de meses trabajado: _____



☐ Vivero/Invernadero (sembrar, cultivar, plantar flores, plantas)

Total de meses trabajado: _____



☐ Trabajo Forestal (sembrar, plantar, cultivar, cosechar arboles; paisajista no incluido)

Total de meses trabajado: _____



☐ Pesca/Procesamiento de Pescado (sortear, empacar, pescado o mariscos)

Total de meses trabajado: _____

2. En los últimos 3 años su familia se ha mudado a otra ciudad, condado o estado?

☐ No

☐ Si. Cuanto tiempo lleva en su actual dirección?

_____ Años

_____ Meses

_____ Semanas

Si respondió "si" a las preguntas, porfavor llenar las siguientes preguntas.

Domicilio

Apt #

Cuidad

Estado

Codigo Postal

Numero de Telefono

Mejor día de la semana y hora para llamar

For School Use Only: Please send survey with two YES responses to your district migrant liaison. If you have questions, call (931) 212-9539 to speak with the Tennessee Migrant Education Program.

Student State ID:

Enrollment Date:

District ID:



KNOX COUNTY SCHOOLS

Home Language Survey

The Tennessee Department of Education requires *all* schools to identify the language of every student enrolled. This is accomplished by the Home Language Survey (HLS). This document is to be completed only **ONE TIME** at the student's initial enrollment into a school. If the student is a transfer student, schools must make every attempt to obtain the original HLS.

NOTE to registrar: If any language besides (or in addition to) English is given as an answer to questions 1-3, please give this document to the ELL teacher at your school (or who monitors your school) immediately.

Student Information

First Name

Middle Name

Last Name

M ☐

F ☐
Gender

Country of Birth

Date of Birth (mm/dd/yyyy)

Date first enrolled in ANY U.S. school (grades K-12)

Date first entered the United States

THIS FORM IS NOT USED TO IDENTIFY STUDENT'S IMMIGRATION STATUS.

This information gives us insight into the knowledge and skills your child is bringing to our schools.

This information may enable the district to receive additional federal funding to provide support for your child

School Information

Enrollment Date in New School

Name of Former School and Town

Last Grade attended

Questions for Parents/Guardians

1. What is the first language this child learned to speak?

Has this child ever received ELL (ESL) classes in another school?

Y ☐ N ☐ I don't know. ☐

2. What language does this child speak most often outside of school?

If yes, what year did this student 1st qualify for ELL?

Will you require an interpreter/translator at Parent-Teacher meetings?

Y ☐ N ☐

If yes, what language?

3. What language do people usually speak in this child's home?

Parent/Guardian Signature:

X

Today's Date: (mm/dd/yyyy)

NOTE to ELL teacher: Please forward a copy of this form to the ELL Central Office. Place another copy in the student's green folder and the original in the purple file which is kept in the student's CR.

KNOX COUNTY SCHOOLS
REFUSAL OF ACCESS TO ELECTRONIC MEDIA

The Knox County Schools uses various forms of electronic media for instructional purposes and makes electronic media accessible to students to assist them in their academic pursuits. To govern the use of these important instructional assets students and staff are expected to adhere to the Knox County Schools' Guidelines for Acceptable Use of Electronic Media.

I have read the terms of Knox County Schools' Guidelines for Acceptable Use of Electronic Media. I understand that this access is designed for educational purposes.

As the parent or guardian of the below identified student, I hereby **WITHHOLD PERMISSION** to access electronic media except for directly supervised educational and assessment activities.

Student Name (please print) _____

Parent/Guardian Signature _____ Date _____

MC-107 (2/18)

**WHEN SIGNING THIS FORM, YOU ARE SAYING YOU DO NOT WANT
YOUR CHILD TO BE ON THE INTERNET FOR ANY REASON.**



Knox County Schools Student Media Release Form

I, as the parent/guardian of _____, hereby give Knox County Schools and its employees, representatives and authorized media organizations permission to photograph, interview and record my child and his/her likeness for use in audio, video, film or other electronic, digital and printed media. I also give Knox County Schools permission to release photos or recordings of any type to news media outlets including, but not limited to, newspapers and television stations.

I understand that neither Knox County Schools nor the news media has any obligation to use or be compensated for such rights. I am also aware that I will not receive monetary compensation for my child's participation, and I waive any right to inspect or approve final use of materials.

I agree to release and hold harmless Knox County Schools, its staff, the Board of Education and assignees from any liability or claims of damage, known or unknown, related to such use.

Please note if you opt out of the media release form, your child's photograph will still be included in yearbook and classroom publications as part of directory information unless you notify the district otherwise. Additionally, if at any time you wish to withdraw your consent, you may contact the Office of Public Affairs at 865-594-1905; however, any prior photos or recordings of your child will remain part of the district's archive.

Name of child's school:

Parent/legal guardian:

(print)

(signature)

Date: _____

SHANNONDALE ELEMENTARY SCHOOL
GUARDIANSHIP CONFIRMATION FORM

Child's Name _____

1. What is your relationship to the child?

Parent _____ Guardian _____ Foster _____

2. Is this child subject to a parenting plan or court order?

Yes _____ (provide paperwork) No _____

3. Are there any protection orders in place?

Yes _____ (provide a copy) No _____

4. Are you sharing the residence with someone?

Yes _____ No _____

5. Is this current residence

Temporary _____ Permanent _____

I, _____ (print name), the
parent/guardian of the student named above, declare the above
information is correct.

Signature of Parent/Guardian

Date _____



HEALTH SERVICES
PHYSICAL EXAMINATION AND IMMUNIZATION INFORMATION

Enrollment Requirements

Every student who enters a Knox County school for the first time or who is re-entering after being in another system must provide the following information.

Students entering school for the first time must provide:

1. A completed *Tennessee Department of Health, Certificate of Immunization*. A copy may be obtained from your physician or the Knox County Health Department. A student **CANNOT** be enrolled without a completed *Tennessee Department of Health Certificate of Immunization*.
2. A physical examination completed on the *Tennessee Department of Health, Certificate of Immunization* by a medical provider and dated within 12 months prior to the date entering a Knox County School. Students may be enrolled without this information, but must present it to the school within 30 calendar days or risk dismissal.
3. Birth Certificate

Students entering from another public or private system must provide:

1. A completed *Tennessee Department of Health, Certificate of Immunization* completed by your physician or the Knox County Health Department.
2. A physical examination completed by a medical provider and dated within 12 months prior to the date entering a Knox County School. A student may be enrolled without this information but must present it to the school within 30 calendar days or risk dismissal. The completed physical exam may be attached to the *Tennessee Department of Health, Certificate of Immunization*.

Note: Knox County Preschool and Knox County Head Start physical examinations are acceptable.

Immunization Exemptions:

Medical: Healthcare providers must indicate which specific vaccines are medically exempted (because of risk of harm) on the new form. Other vaccines are required.

Religious: Requires only a signed statement by the parent/guardian that vaccinations conflict with their religious tenets or practices. If documentation of a physical examination is required, it must be noted by the health care provider on the *Tennessee Department of Health, Certificate of Immunization*. In that case, the provider may explain the absence of immunization by checking that the parent has obtained a religious exemption.

Additional Information

Parents may contact the immunization clinic at the Knox County Health Department at (865) 215-5071 between 8:00 a.m. and 3:30 p.m. weekdays for students requiring immunizations.



Help Your Child Succeed in School: Build the Habit of Good Attendance Early

School success goes hand in hand with good attendance!

DID YOU KNOW?

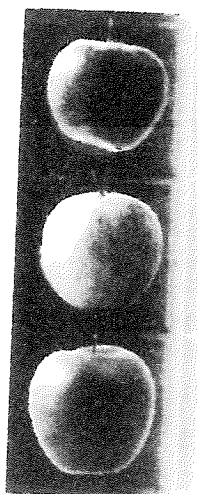
- Starting in kindergarten, too many absences can cause children to fall behind in school.
- Missing 10 percent (or about 18 days) can make it harder to learn to read.
- Students can still fall behind if they miss just a day or two days every few weeks.
- Being late to school may lead to poor attendance.
- Absences can affect the whole classroom if the teacher has to slow down learning to help children catch up.

Attending school regularly helps children feel better about school—and themselves. Start building this habit in preschool so they learn right away that going to school on time, every day is important. Good attendance will help children do well in high school, college, and at work.

WHAT YOU CAN DO

- Set a regular bed time and morning routine.
- Lay out clothes and pack backpacks the night before.
- Find out what day school starts and make sure your child has the required shots.
- Introduce your child to her teachers and classmates before school starts to help her transition.
- Don't let your child stay home unless she is truly sick. Keep in mind complaints of a stomach ache or headache can be a sign of anxiety and not a reason to stay home.
- If your child seems anxious about going to school, talk to teachers, school counselors, or other parents for advice on how to make her feel comfortable and excited about learning.
- Develop back-up plans for getting to school if something comes up. Call on a family member, a neighbor, or another parent.
- Avoid medical appointments and extended trips when school is in session.

When Do Absences Become a Problem?



CHRONIC ABSENCE
18 or more days

10 to 17 days

SATISFACTORY
9 or fewer absences

Note: These numbers assume
a 180-day school year.

For more on school readiness, visit attendanceworks.org and reachoutandread.org

KNOX COUNTY SCHOOLS
ANDREW JOHNSON BUILDING



To: Parents and/or Guardians of Students Who Are Entering or Withdrawing From Knox County Schools

From: Student Support Services

Re: Special Education Services Available Through Knox County Schools

Knox County Schools provides a full continuum of services for students who qualify for special education under the Individuals with Disabilities Education Improvement Act (IDEIA '04).

If you feel your child might require Special Education or other services and want Knox County Schools to provide those services, contact the school to which your child is zoned _____ or call Student Support Services at 594-1540.

If records are available for review or other information that the school might need in order to determine appropriate services for your child, please sign and return a release of information form available at your school so that we may review those records and plan services, if needed.

Thank you for your assistance in this matter.

Student Name

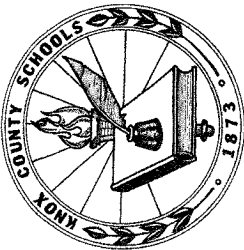
Parent/Guardian Signature

Date Signed

**(Please return a signed copy of this form to the school
and retain a copy for your files.)**

White Copy – School
Canary Copy – Parent

PP-155 (1/10)



Knox County Schools



Targets for Kindergarten Entry

A five-year-old with these skills is **READY** to succeed at school.

Letters and Sounds:

- Enjoys being read to and can retell a story
- Recognizes letters (upper and lower case) and some letter sounds
- Repeats the first sound in a word
- Speaks in complete sentences
- Prints his or her first name

Math:

- Counts in order from 1-20
- Recognizes numbers and quantities to 5
- Names and sorts items by color, shape and size
- Understands concepts such as more, less, same, above, below, big, small

Social:

- Settles in to new groups or situations
- Can concentrate on a task for 5 minutes
- Follows simple directions
- Shows kindness and concern for others

***Reading together every day
helps your child
master these skills.***

What is the most important way to ensure my child has these skills?

Read aloud, read aloud....**every** day together with your child. Studies show children must hear and share in hundreds of stories and Nursery Rhymes before they are ready to learn and read in school. It is also important for them to talk and talk about what they see every day and say the sounds of the letters they are learning.

"The single most important activity for building the knowledge required for eventual success in reading is **reading aloud to children**. This is especially so during the preschool years." *The Report of the Commission on Reading*

What are some simple activities parents can do at home to teach their child these skills?

Whenever you are working with your child, it should always be **fun**! Early childhood advocates call it *playing with a purpose*. Some ideas are:

- **Snack Time** – Look for letters on food boxes or cans, and say them together
- **Driving** – Sing songs and read signs, such as McDonald's or Walmart – pointing out various letters

- **Preparing Meals** – Put magnetic letters on the refrigerator for play
- **Shopping** – Talk about beginning letters of food, clothes, or toys
- **Nap Time** – Read a story and talk about what's happening on each page. Let children predict what is going to happen next, or "read" the story to you.
- **Doing Chores** – Put sign on a few objects at home, such as "bed" and make a game of saying letters aloud
- **Play Time** – Point to an object and ask children to say words that rhyme, including silly words: ball, wall, tall, dall, jall, nall
- **Eating** – Say nonsense rhymes such as *Hey Diddle, Diddle*
- **Lesson Time** – Spell personal names with letter cards. Let children match each capital letter with its lowercase form, or put the letters in order. Draw a letter and find objects that begin with the same sound. (ball, boy, bike)
- **Library Time** – Make weekly trips to the library part of your family's fun time together. Books about going to school help build children's confidence about kindergarten. A librarian can help you find them.