

ROCKY HILL ELEMENTARY SCHOOL

1200 Morrell Road • Knoxville, TN 37919 • 865-539-7844 • Fax 865-470-2126



Mrs. Tina Holt • Principal
Mrs. Fannie Kotsianas • Assistant Principal

August 2018

Dear Rocky Hill Families,

We hope you have had a wonderful summer with your families and are ready to join us in partnering for the success of your children in the 2018-2019 school year! We are excited to welcome our boys and girls back to school and know that the new year brings growth and learning.

In order to communicate clearly with our families, we want to introduce a new addition to our arrival/drop-off plan. In the past, our car rider drop-off has only been at the back entrance off of Rocky Hill Road. This year, we have gotten feedback from district and school staff, KCS Security, and our parents on how best to address the lengthy wait line for drop-off in the morning. We are providing maps and written directions for implementation. Please feel free to ask any questions you may have once you have reviewed the plan. **The plan will be implemented on a trial basis until September 14th.**

Key Points to the New Arrival Plan:

- Car rider drop-off (back circle) from Rocky Hill Road will continue to start at 7:10 and end at 7:45 a.m. Nothing has changed there. *We recommend that our kindergarten and first grade students be dropped off here, since those students wait until going to class in the car lobby located at that entrance. Older siblings (2nd-5th grades) can walk to the gym without assistance.*
- Beginning at 7:30 a.m., we will be opening the front driveway entrance to car rider drop-offs. This is to alleviate the lengthy wait time and the impact on our neighbors and school community.
- **No left turns** will be allowed at either entrance from 7:10-7:45 a.m. All cars dropping off at either location must be traveling on Rocky Hill Road coming from Northshore Drive. This is to avoid back-ups and to keep traffic flowing as smoothly as possible.
- **Student drop-off in front will be at the orange cones.** Cars will pull up to the orange cone and the safety patroller on duty will assist with opening the vehicle door.
- **All students dropped off at the front location from 7:30-7:45** must enter through the gym door entrance. The main entrance is not used until 7:45 a.m. when the tardy bell rings.
- **We recommend that parents turn left as they exit the front entrance onto Morrell Road.** Turning right could increase a backup that often occurs on Morrell Road.

Teacher Parking Lot and Parking Plan:

- The **front lower parking lot next to the playground** is to be reserved for teacher parking only from 7:10-7:30 a.m. each day.
- This parking lot can be used for visitor overflow parking after arrival ends each day.
- There will be **NEW VISITOR PARKING SPACES** across from the main entrance to the school. These will be clearly marked with new signs.
- If parents need to come into the school, then the new visitor parking spots will be available.
- The location where our traffic guard stands is a parent exit only. It is also a teacher entrance to the lower front parking lot.

Our dismissal plan will remain the same as last year. We hope this plan will allow our students to be inside our school and ready to learn on time. We will continue to provide parents with updates and we problem solve and observe how the plan is implemented. **Remember, we are doing this on a trial basis until Friday, September 14th.** Thank you for your support and thank you for following all arrival and dismissal plans for our school campus.