



Bearden High School AP Exam Information - SY 2021-2022 updated 1/25/22

GENERAL TESTING INFORMATION

All AP Exams will be pencil & paper based (no online exams).

All AP Exams will be administered OFF CAMPUS with the exception of the AP Human Geography exam.

The Off Campus location is To Be Determined

Students must sit for the AP Exam before *5 points will be added to their AP course grade.

**Seniors who were in Fall AP courses and who submitted the "AP Senior Statement of Intent" form to their Fall AP Teachers and who registered and paid for an AP exam will get the 5 points to be temporarily added to a Senior's transcript. Should the Senior later decide not to test, the 5 points will be removed from their transcript.*

IMPORTANT DATES & DEADLINES

Jan 4 - March 4: AP Test Registration for students in Spring term AP courses
(*& late registration for Fall & Full Year AP courses*)

March 4 at 11:50 p.m. NO MORE PAYMENTS OR ORDERS CAN BE MADE

March 4, 2022: Medical Release Form due (see below)

AP REGISTRATION IS A TWO-STEP PROCESS DONE AT TWO (2) DIFFERENT SITES:

- 1) **Activate your AP Exam** by going to <http://myap.collegeboard.org> and submit the *Join Code* (access code) for each AP Class (**your AP teacher has the code/access code for your class**)
 - This step is commonly referred to as "Joining your AP Classroom"
 - If you don't Join the AP Classroom, you will NOT have an exam ordered
 - When you first *Join the AP Classroom* you will get a message that appears that you have registered for the AP Test; but an AP Test registration in full is not valid until you also *Pay for the exam* (which is step two)
- 2) **Pay for the exam on the APTS site:** <https://aptsusa.com/bearden/ap/>

AP EXAM PAYMENT ON THE APTS SITE

- Exams cost is \$96 per exam and \$144 for Capstone (Seminar & Research)
 - Late registration fee is \$40*
- You must pay for your exam in order for it to be ordered. If you do not pay, your exam will not be ordered.
- APTS link: <https://aptsusa.com/bearden/ap/>

HELP WITH EXAM PAYMENT

- Students who qualify for *Free & Reduced lunch* may complete a form to have the AP Exam fee waived.
- Students may submit a *Financial Hardship* request to have the AP Exam fee reduced.
- The form for *AP Fee Waiver and/or Financial Hardship Request form* is available in the School Counseling office and online at <https://aptsusa.com/wp-content/uploads/2021/08/Bearden-Fee-Waiver-request-2021-22.pdf>
- The AP Fee Waiver and/or Hardship Request form must be turned into Beverly Anderson in the School Counseling office or via email at beverly.anderson@knoxschools.org
- Please allow a minimum of 3 days for the form to be processed.

MEDICAL RELEASE/FIELD TRIP FORM (*required for 10th - 12th grade students*)

- This form is required for all off-campus testing
- This form is **due by 3/4/2022** in the School Counseling office or via email to beverly.anderson@knoxschools.org
- Medical Release Form: https://aptsusa.com/srv/htdocs/wp-content/uploads/2018/11/1810_001-1-2.pdf

BEARDEN AP EXAM SCHEDULE (next page)



2022 AP TESTING SCHEDULE

Bearden High School

NOTE: All exams this year are pencil & paper (no online exams)

All exams are OFF CAMPUS (location to be determined) except for the AP Human Geography Exam

Week 1	Morning 8 a.m. Local Time	Afternoon 12 noon Local Time
Monday, May 2, 2022	United States Government and Politics	Chemistry
Tuesday, May 3, 2022	Environmental Science <i>NOTE: this is a KCS in-service day, but the AP exam is still scheduled to be given on May 3rd</i>	
Wednesday, May 4, 2022	English Literature and Composition	
Thursday, May 5, 2022	*Human Geography Macroeconomics	Seminar Statistics
Friday, May 6, 2022	European History United States History	Microeconomics

Art and Design: Friday, May 6, 2022, is the last day for AP coordinators to submit digital AP 2-D Art and Design, 3-D Art and Design, and Drawing portfolios (by 8 p.m. ET) and to gather 2-D Art and Design and Drawing students for physical portfolio assembly. Teachers should forward completed digital Art and Design portfolios to coordinators before this date.

Week 2	Morning 8 a.m. Local Time	Afternoon 12 noon Local Time
Monday, May 9, 2022	Calculus AB Calculus BC	Computer Science Principles
Tuesday, May 10, 2022	English Language and Composition	Physics C: Mechanics
Wednesday, May 11, 2022	Spanish Language and Culture	Biology
Thursday, May 12, 2022		
Friday, May 13, 2022	German Language and Culture	

LATE EXAMS: 5/17-5/20

Late Exams are not an option for students unless they meet the specific guidelines set by AP/College Board.

The student cannot "opt" to take the exam late.

KNOX COUNTY SCHOOLS

RETURN THIS FORM TO THE BEARDEN SCHOOL COUNSELING OFFICE OR EMAIL TO: Beverly.anderson@knoxschools.org by MARCH 4, 2022

OPTIONAL MEDICAL RELEASE FORM for BEARDEN HIGH AP OFF-SITE AP EXAMS

This optional form IS ~~may be~~ used to record parental permission for medical and surgical treatment in case medical emergencies arise during a field trip.

We, the undersigned as the parents and legal guardians of

PRINT STUDENT'S NAME: _____ STUDENT'S GRADE LEVEL: _____

hereby grant to the Knox County Board of Education, its employees and agents the authority to seek medical care for our child. We further consent to any and all emergency medical and surgical treatments, including anesthesia and operations which may be deemed medically necessary by any qualified physician selected by agents or officials of the Knox County School Board. The intention thereof is to grant authority to administer and to perform all and singularly any emergency examinations, treatments, anesthetic, operations, and diagnostic procedures which may now or during the course of the patient's care, be deemed medically necessary by any qualified physician. Witness of our consent and agreement to the matters stated above, we have subscribed our signatures below.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

STATE OF TENNESSEE, COUNTY OF _____

SUBSCRIBED and _____

M

Note: NOTARY NOT REQUIRED FOR THIS FORM

Notary

Medical Insurance Company _____ Policy # _____

If not covered by medical insurance, please check box.

Student's Address _____ Phone _____

Date of Birth _____

Father _____ Home Phone _____

Business _____ Business Phone _____

Mother _____ Home Phone _____

Business _____ Business Phone _____

Family Physician's Name _____ Phone _____

Address _____ City _____ ST _____

Allergies or Special Conditions _____

NOTE: In the event of an emergency medical situation, even with the form, the chaperone will attempt first to contact the student's parent/guardian.

Disposition

Copy to the office Date _____

Original is retained by teacher and taken on the field trip.

AP TESTING FEE WAIVER REQUEST 2021-2022

BEARDEN HIGH SCHOOL

THIS FORM SHOULD BE TURNED INTO SCHOOL COUNSELING OFFICE OR EMAILED TO
beverly.anderson@knoxschools.org

DATE RECEIVED IN OFFICE: _____

Limited funds may be available to assist students in paying for AP test registration fees. Students who receive free and/or reduced lunch may be able to waive or pay a reduced exam fee instead of the regular \$96 or \$144 per exam.

By signing, I confirm that **1)** I meet one or more of the eligibility requirements listed below to receive an AP fee reduction/waiver. **2)** I acknowledge that fee-waiver eligibility may be audited. **3)** I understand that if I do not take the AP exam(s) for which I registered, I will be required to pay any testing fees charged back to the high school.

Student Name _____ **Grade level:** _____
(please print full name as it shows in Aspen)

Preferred method of Fee Waiver/Reduction notification:

STUDENT: check your preferred method of communication to receive your notification - email or CANVAS message

email (*provide an email that you will frequently check*): _____

or

CANVAS message (*students should frequently check CANVAS for messages*)

PARENT/GUARDIAN will be notified by email. *Please provide an email that the parent will frequently check:*

Student Signature _____ **Date** _____

Parent Signature _____ **Date** _____

Name of AP Exam(s) Taking:

Check all that apply (REQUIRED):

___ The student is enrolled in or eligible for Free and Reduced-Price Lunch program.

___ The student is enrolled in a federal, state or local program that aids students from low-income families (e.g., TRIO programs such as Upward Bound).

___ The student's annual family income falls within the Income Eligibility Guidelines set by the USDA Food and Nutrition Service (provided at collegeboard.org/satfeewaivers).

___ The student's family receives public assistance.

___ The student lives in federally subsidized public housing or a foster home or is homeless.

___ The student is a ward of the state or an orphan.

___ **Other:** The student's family situation currently prohibits fee payment/financial hardship. If this option is selected, please explain by attaching a statement that addresses the hardship reason or email the statement to:

beverly.anderson@knoxschools.org