### Standard 1.0 – Mechanics
Students will understand the basic operations and concepts of technology

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- Demonstrate the ability to perform a variety of tasks:
  - Turn a computer/device on and off
  - Start and close programs/applications from an icon
  - Operate scroll bars and scroll arrows
  - Successfully perform single navigation on the internet
  - Open/Launch and quit programs/applications
  - Operate a mouse, keyboard, track pad, and other input/output devices
  - Use a touchscreen
  - Take care of computer equipment and other technologies
  - Use the keyboard to type letter and numbers
  - Basic keyboarding – locate and operate the following keyboard keys:
    - Space bar
    - Enter/Return
    - Backspace
    - Delete
    - Shift

### Standard 2.0 – Digital Citizenship
Students will understand the importance of social, ethical, and human issues associated with technology.

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- How to be responsible online with technology systems and software
- Know and follow the school rules for using computers
- Demonstrate respect for the rights and privacy of others when using a computers
- Identify the computer as a machine that helps people at school, work, and play
- Practice internet safety procedures involving sharing personal information and passwords
- Identify and discuss appropriate and safe online behaviors and cyber bullying
- Describe how computers are used in our daily living
- Demonstrate safe and respectful use of computers to include:
  - Privacy
  - Passwords
  - Internet Safety

### Standard 3.0 – Projects and Creativity
Students will use technology productivity and communication tools to enhance learning, increase productivity, and promote creativity

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- Navigate a program/application by using either the menus or icons.
- Use text, paint, and/or drawing tools to create simple documents
- Use the computer/device and technology resources to practice from other content areas such as math, science, ELA and Social Studies.
- I can use devices to do learning activities such as puzzles, matching, and logical thinking.
- Recognize and discuss ways to share information electronically

### Standard 4.0 – Research and Problem Solving
Students will select and use appropriate technology research tools, problem-solving and decision making tools

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- Navigate of the internet with a web browser
- Use search engines and selection of resources on internet
- Use of graphs/charts/graphic organizers to represent ideas
- Use the internet to go to teacher-selected sites
- Use the computer and technology resources as a learning tool
- Use of a prepared list of web links to gather information from resources