

July 23, 2019

Dear Students and Parents,

As we plan for this fall, we would like to communicate Dawg Days plans to ensure that all families are aware of the device deployment process so that all students have access to a MacBook in August. With a MacBook in hand, all students will have the opportunity to engage in personalized learning and collaboration throughout the school year.

Prior to deployment, students and parents must review the device deployment orientation presentation, read the device procedures and expectations document, and sign the technology agreement; all documents are available on Bearden High School's website. Paper copies are available in the West Mall Office at Bearden High School.

Returning Students

- For students returning to Bearden, the device deployment orientation presentation can be viewed online or parents and students can attend an in-person device deployment orientation session at Bearden High School on Thursday, August 1st at 5:00 p.m.
- Each *returning* Bearden High student should sign up for a timeslot on SignUpGenius to receive his or her MacBook during Dawg Days on August 1st or August 5th. Students can sign up for any time slot, regardless of grade level.
- Students can access the SignUpGenius link, deployment documents, and beginning-of-year paperwork (Tech Agreement, Right to Publish, and Student Medical Profile) on Bearden High School's webpage.
- On deployment day, please bring all completed deployment and beginning-of-year paperwork with you. If a student does not bring a completed Technology Agreement—signed by student and parent—to Dawg Days, the student will not be allowed to go through the deployment process. For more information on what to expect when you arrive on deployment day, see the flowchart on the reverse side of this letter.

9th Grade/New Transfer Students

- All parents of students new to Bearden (i.e., freshmen or transfer students) must attend an in-person deployment orientation session either during Freshmen/New Student Orientation day on Thursday, August 1st at 8:30 a.m. in the auditorium or on Thursday, August 1st at 5:00 p.m. in the auditorium.
- Freshmen and/or new transfer students who attend orientation on August 1st should *not* select a timeslot on SignUpGenius. You will complete the Dawg Day tasks during orientation.
- Devices will be deployed to freshmen and new transfer students within the first two weeks of school.

As a final note, general (\$15) and technology fees (\$15) will be collected at Dawg Days. Students may pay with cash or check written to Bearden High School. This fee can also be paid online; see the BHS website for more information. Students will also have the opportunity to pay technology fines during Dawg Days. Students who owe a technology fine for past damages will not receive a device until the technology fine has been paid. Students may pay technology fines with cash or check written to Bearden High School.

If you have questions or comments, please do not hesitate to contact me via e-mail or phone. I look forward to seeing you at deployment, and I look forward to working with you this year.

Sincerely,

Ron Rupard
 Bearden High School
 TPaCK Coach
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Dawg Days 2019: MacBook Deployment Flowchart

<p>Station 1</p> <ul style="list-style-type: none"> ● Sign-In, Tech Fines Check, Paperwork Check, and Passport Verification Hand-Out ● West Mall Commons 	<p>Station 1A</p> <ul style="list-style-type: none"> ● Technology Fines ● West Mall Commons 	<p>Station 2</p> <ul style="list-style-type: none"> ● Insight Check-In ● West Mall Commons
<p>Station 3</p> <ul style="list-style-type: none"> ● Paperwork Collection ● West Mall Commons 	<p>Station 4</p> <ul style="list-style-type: none"> ● Yearbook Photos ● Cafeteria 	<p>Station 5</p> <ul style="list-style-type: none"> ● General (\$15) and Technology Fees (\$15) ● Cafeteria
<p>Station 6</p> <ul style="list-style-type: none"> ● Device and Case Pick-Up ● Upper Level of Library and Pit 	<p>Station 7</p> <ul style="list-style-type: none"> ● Login and Password Check ● Lower level of library 	<p>Station 8</p> <ul style="list-style-type: none"> ● Tech Fines Re-Check and Passport Verification ● Business Hallway
<p>Station 9</p> <ul style="list-style-type: none"> ● Parking Passes *JUNIORS and SENIORS ONLY ● Business hallway 	<p>Station 10</p> <ul style="list-style-type: none"> ● Caps and Gowns *SENIORS ONLY ● Business hallway 	

Please bring cash or check(s) written to Bearden High School to pay the general and technology fee of \$30 and any technology fines, if owed.

If a technology fine is owed, please bring the invoice mailed by Knox County Schools with you.