

## Fountain City Elementary School PTO

2910 Montbelle Drive

Knoxville, TN 37918

[fountaincitypto@gmail.com](mailto:fountaincitypto@gmail.com)

### Meeting Agenda

October 20, 2020

1. Treasurer's Report: Amber Edrington provided report to each attendee and went over expenses
2. Committee Chair Reports:
  - a. Box Tops/Kroger/Amazon: No committee chair needed at this time because mostly online.
  - b. Grounds: Marissa Buchanan ([marissa.buchanan@knoxschools.org](mailto:marissa.buchanan@knoxschools.org)): Looking at Sat. 11/7 as a possible grounds day date. Marissa will check with churches about this date as well. Talking about a little later start 10am-2pm. Get with Jason about making a flyer for this, flyers will need to get to teachers' boxes 10/28 to get in that Friday. Talk about chili or \$5 Little Caesars pizza for lunch instead of breakfast. Talk about Wish List rubber mulch, prune bushes, rake/blow leaves push to Morgan and see if anything happens. We are trying to raise \$ to purchase new picnic tables in front of school (by gym doors) if you are not able to attend like to contribute to grounds send \$ to FCE PTO to help with purchase, push to Morgan for social media
  - c. Fence signs: Lauren Wilson ([laurenwilson2@comcast.net](mailto:laurenwilson2@comcast.net)) Continues to renew, waiting on new design look from Power T Graphics
  - d. Pepcat Pick-Me-Up: Zerita Brockman (Contact via [fountaincitypto@gmail.com](mailto:fountaincitypto@gmail.com)) talked about October will do before Halloween, unsure of date
  - e. Social Media: Morgan Burchette (Contact directly via FCE PTO FB and Instagram) Continue to push info to her for posting
  - f. Volunteers/Community Engagement/Carry out for cash: Courtney Durrett ([fcevolunteer@gmail.com](mailto:fcevolunteer@gmail.com)) McDonald's will not do fall carry out for cash, looking for ideas, Pizza Inn gives 10% all sales 5-9pm. Look at Papa John's carry out or Marco's
  - g. Flyers/Graphic Design: Jason Horne ([jason.horne@ccpstn.net](mailto:jason.horne@ccpstn.net)) get info to him to create flyers, graphics, etc.
  - h. Branding/Spokesperson for PTO: Lauren Wilson ([laurenwilson2@comcast.net](mailto:laurenwilson2@comcast.net))
  - i. Yearbook: Jessica Gambino ([janderson72@gmail.com](mailto:janderson72@gmail.com)) Jessica will email teachers to remind them to send photos. Picture day is coming up 10/29 as well as spirit week the following week (had to be moved due to spirit week). Jessica will request photos from spirit week.
  - j. Video/Media: Lori Hensley and Natalie Curl ([ncorumcurl@gmail.com](mailto:ncorumcurl@gmail.com)) Natalie will do a "casting call" for teachers and students to participate in videos to promote the apparel fundraiser as well as the catalog. The catalog video will go out on the week of November 9, along with the catalog fundraiser. Apparel video will be made after the catalog video is finished.
  - k. Recreation: Per Ms. Langston students can play with equipment on the playgrounds. Jen R. will ask Krishnamoorthy and Hensley for help with this when their kids are on the playground afterschool.
3. Old Business:
  - a. PTO Membership Drive: brought in \$1826.50. Kristi P. to write thank you notes to Papa Murphy's and Salsarita's for their contributions on gold cards for membership drive.
  - b. T-shirts Free for each student: Kristina Howard has submitted the order. We anticipate a 3 week turnaround
  - c. Coupon book sales: PTO help with popcorn and ice cream parties, Amber ordered individual bags of popcorn for the popcorn parties for the school. These were ordered from amazon and shipped directly to school.
4. New Business/Upcoming:

- a. Grounds Day vs. Adopt-A-Bed, etc.: November 7 10am-2pm will be the grounds day and Marissa will create a wish list for parents wishing to help out in their free time. Light lunch provided discussed.
  - b. November Carry out for Cash: Courtney Durrett will check with Papa Johns, Marcos, McAllisters, and Buddy's BBQ to see if they will give 20% for the whole day. She will ask Fountain City restaurants first and then proceed with the Pizza Inn plan if none of the others will be as profitable or are unavailable. We are shooting for the 3rd week in November for this fundraiser, the week of November 16-20.
  - c. Fall catalog fundraiser: Flyers will go in boxes on November 4 for the Friday folders. The fundraiser will begin November 9 and will end on December 7. We are using Charleston Wrap.
  - d. October 30<sup>th</sup> Pink and Petros: We have 4 volunteers bringing chili for the teachers.
  - e. December Teacher Appreciation meal 12/9 Tacos - Zerita will contact Connie for confirmation and the food will be set up on the stage, long tables
  - f. Ongoing online FCE gear store on SquadLocker.com: going well, there is a lag time with shipping.
5. Principal report and closing remarks
  6. Next meeting: Tuesday, 11/10/20 @ 6pm