



## Dual Enrollment Checklist

Go to <a href="http://www.pstcc.edu/dual">www.pstcc.edu/dual</a> to complete the following steps		
1.	Complete a Pellissippi State online application	Click the "Apply to PSCC" link. Select Dual Enrollment as your application type.
2.	Apply for the TSAC dual enrollment grant	Click the "Apply for the DE Grant" link. You must be a junior or senior to qualify and must meet Pellissippi State's GPA and ACT dual enrollment admissions requirements as listed below.
3.	Submit Immunization Form	Click the "Submit completed Immunization Form" link. The form does not have to be signed by a doctor but must be signed by a parent or guardian for students under 18. Email, mail, or fax the completed form to the address below.
4.	Submit transcripts and ACT, SAT, or PSAT scores	Have your high school, umbrella school, or independent school administrator email, mail, or fax a copy of your high school transcript and ACT, SAT, or PSAT scores to the address below. <b>PSAT scores are only valid for juniors.</b>
5.	Register for courses	Register online via your myPellissippi account. For more info, click the "Register for Classes" link. If you are taking classes at your high school campus, Pellissippi State will register you.
6.	Pay any outstanding tuition or fees	Pay via your myPellissippi account or at the Cashier's Office at any Pellissippi campus.
<b>You cannot officially be enrolled until all items are received.</b>		

**All documents must be submitted by:**

**Summer '19: May 15**  
**Fall '19: August 10**  
**Spring '20: January 6**

Please mail, fax, or email documents to:

**Spencer Joy**  
**Academic Affairs**  
**P.O. BOX 22990**  
**Knoxville, TN 37933-0990**

**Fax: 865.539.7690**  
**Email: [sdjoy@pstcc.edu](mailto:sdjoy@pstcc.edu)**  
**Phone: 865.539.7349**

### GPA and PLAN/ACT Requirements

General Education courses: 3.0 unweighted GPA

Career Technical courses: 2.0 unweighted GPA

2.75 GPA for all college courses previously completed

ACT scores for General Education **non-math or science courses**: 18 in English, 19 in Reading. SAT: 500 in Evidence-Based Reading and Writing.

ACT scores for General Education math or science courses: 18 in English, 19 in Reading, 19 or higher in Math. SAT: 500 in Evidence-Based Reading and Writing and 500 or higher in Math.

ACT scores for Career Technical courses: minimum of 13 in all subject areas. SAT: 380.

\*Score requirements are the same for the PSAT and official SAT\*

Detailed instructions for completing the online PSCC and TSAC dual enrollment applications are found on the back of this page.

### Applying to Pellissippi

1. Click on the "Apply to PSCC" link on the Pellissippi State Dual Enrollment webpage: [www.pstcc.edu/dual](http://www.pstcc.edu/dual)
2. Create a Login ID and pin.
  - Login ID can be up to 9 characters
  - Pin must be exactly 6 numbers
3. Log in and select "Dual Enrollment" as your application type.
4. Fill out all sections of the application.
5. Upon completing the application, a confirmation page will appear. If you do not see this page, go back and make sure all your information has been entered in the application. **All seven sections of the application must have red checkmarks before application is complete.**

### Applying for the TSAC Dual Enrollment Grant

1. Click on the "Apply for the DE Grant" link on the Pellissippi State Dual Enrollment webpage: [www.pstcc.edu/dual](http://www.pstcc.edu/dual). You must know your Social Security Number before you begin the TSAC DE grant application.
2. Click "Create a Log In" to create a TSAC account.
3. Log into the TSAC account you just created and click "Apply" at the top left of the page.
4. Select the dual enrollment application for the academic year for which you will be taking dual enrollment classes.
5. Complete all parts of the Student Information Section.
  - If you were born in Tennessee, your date of residence is your birthdate.
  - If not born in Tennessee, your date of residence is the date you moved here.
6. Under the College/University Information Section, **select Pellissippi State as your college of choice.**
7. Once you have applied for the grant, click "View Summary." Your grant for Pellissippi State should be listed as "pending."



## *Potential General Education Dual Enrollment Classes*

Dual enrollment students may take any class for which they meet the prerequisites and/or eligibility requirements. Below are just a few examples of popular General Education courses that Dual Enrollment students can take.

To take classes below, students must have an unweighted 3.0 GPA and an ACT of 18 English/19 Reading.

English 1010/1020, Seniors only	Introduction to Sociology, SOCI 1010
Western Civilization, HIST 2210/2220	Social Problems, SOCI 1040
Modern US History II, HIST 2020	Computer Applications, INFS 1010
Introduction to Psychology, PSYC 1030	Introduction to Philosophy, PHIL 1030
Lifespan Psychology, PSYC 2130	Introduction to Political Science, POLS 1010
Beginning Spanish 1010/1020	Introduction to World Religions, PHIL 2200
Intermediate Spanish 2010/2020	Introduction to Music, MUS 1030

To take classes below, students must have an unweighted 3.0 GPA, an ACT of 18 English/19 Reading/19 Math or higher, and completed high school algebra I and algebra II.

Introductory Statistics, MATH 1530	General Biology, BIOL 1110/1120
Precalculus Algebra, MATH 1710, 22 ACT Math	Applied Calculus, MATH 1830, ACT Math 22 and high school precalculus
Precalculus Trigonometry, MATH 1720, students must complete MATH 1710 first	Finite Math, MATH 1630, ACT Math 22 and high school precalculus

**Popular Non-Gen. Ed. dual enrollment courses are found on the back of this page.**



### *Non-Gen. Ed. Dual Enrollment Classes*

Dual enrollment students may take any class for which they meet the prerequisites and/or eligibility requirements. To take any of the classes below, students must have an unweighted 2.0 GPA and a minimum of 13's on each sub-section of the ACT.

ADMN 1302—Keyboarding/Formatting I  
ART 1045—Drawing I  
ART 1050—Drawing II  
ART 1340—Foundations Studio I  
ART 1350—Foundations Studio II  
ART 1610—Basic Printmaking  
ART 2120—Life Drawing  
ART 2130—Painting  
ART 2140—Painting II  
ART 2210—Ceramics I  
ART 2220—Ceramics II  
ART 2410—Sculpture  
ART 2620—Intaglio Printmaking  
ART 2950—Intermediate Design & Color  
APE 1015—Sound Production  
APE 1023—Live Sound Recording  
APE 2015—Pro Tools  
ENST 1340—Machine Tool Technology  
MUS 1027—Class Piano I  
MUS 1127—Class Piano II  
MUS 1710/1711—Piano/Non-major  
MUS 1720/1721—Voice/Non-major  
MUS 1730/1731—Guitar/Non-major  
MUS 1740/1741—Woodwind/Non-major  
MUS 1750/1751—Brass/Non-major  
MUS 1760/1761—String/Non-major  
MUS 1770/1771—Percussion/Non-major  
MUS 1780/1781—Contemporary Piano  
Styles/Non-Major  
PHED 1010—Lifetime Fitness  
PHED 1020—Beginning Bowling

PHED 1030—Beginning Softball  
PHED 1100—Concepts of Wellness  
PHED 2010—Archery  
PHED 2050—Basketball  
PHED 2110—Beginning Golf  
PHED 2160—Traditional Mixed Martial Arts  
PHED 2250—Exercise to Music  
PHED 2310—Fitness Walking  
PHED 2330—Beginning Racquetball  
PHED 2335—Prevention & Care of Athletic  
Injuries  
PHED 2340—Soccer  
PHED 2435—First Aid, Safety & CPR  
PHED 2440—Beginning Tennis  
PHED 2450—Intermediate Tennis  
PHED 2510—Volleyball  
PHED 2520—Weight Training  
PHED 2610—Intermediate Volleyball  
PHED 2660—Wilderness Orienteering  
PHIL 1300—Critical Thinking  
THEA 1025—Stage Craft I  
VPT 1021—Adobe After Effects  
VPT 1022—Guerilla Filmmaking  
VPT 1030—Introduction to Desktop  
Video/Audio  
VPT 1045—Technical Video Production  
VPT 1090—Campus Broadcast I: Studio  
Operations  
WEB 1600—Web Design I: Introduction to  
Web Technology

\*Note: courses such as Physical Education, Applied Music, and others may have extra fees.\*



**Tennessee Student Assistance Corporation**  
**Dual Enrollment Grant Structure**

Award amounts at eligible two-year institutions are as follows:

- Up to \$500 – Course #1
  - Up to \$500 – Course #2
  - Up to \$200 – Course #3
  - No award – Course #4
  
  - Up to \$100 per credit hour – Course #5
  - Up to \$100 per credit hour – Course #6
  - Up to \$100 per credit hour – Course #7
  - Up to \$100 per credit hour – Course #8
- 1 A student may receive funding for one (1) course per semester. To receive funding for one additional course per semester, the student must meet the minimum HOPE Scholarship academic requirements at the time of dual enrollment. For more details, please see the Tennessee HOPE Scholarship eligibility requirements.

**2 A student can not access the TSAC DEG for more than two courses a semester and no more than four courses per year.**

- 3 DEG award amounts for courses 5-8 shall not exceed \$600 per semester (\$1,200 per year).
- 4 Students who receive the Dual Enrollment Grant amount for more than four (4) dual enrollment courses over the junior and senior years will have the amount reduced from their Tennessee HOPE Scholarship on a dollar for dollar basis.
- 5 College courses attempted and the number of years enrolled as dual enrolled students shall not count against the 120 semester hours and five (5) years limitation for the Tennessee HOPE Scholarship program.

