

# HARDIN VALLEY ACADEMY



11345 HARDIN VALLEY ROAD  
KNOXVILLE, TENNESSEE 37932  
[knoxschools.org/hardinvalley](http://knoxschools.org/hardinvalley)

MAIN OFFICE 865-690-9690  
COUNSELING OFFICE 865-690-9912  
SCHOOL FAX 865-690-9260

## ADMINISTRATION

Executive Principal  
Freshman Academy Principal  
Business & Law Academy Principal  
Health Science Academy Principal  
Liberal Arts Academy Principal  
STEM Academy Principal  
Athletic Director  
School Board Representative

Dr. Rob Speas  
Mike Wise  
Kellie Ivens  
Bevin Gresham  
David Combs  
Ashli Beeler  
Bryan Brown  
Betsy Henderson

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[betsy.henderson@knoxschools.org](mailto:betsy.henderson@knoxschools.org)

## SCHOOL COUNSELORS

College & Career  
Freshman Academy  
Business & Law Academy  
Health Science Academy  
Liberal Arts Academy  
STEM Academy  
Testing Coordinator

Anna Graham  
Jen Beckler  
Taylor Smith  
Dana Quick  
Carmen Long  
Courtney Sanford  
Deni Migun

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[deni.migun@knoxschools.org](mailto:deni.migun@knoxschools.org)

## ACADEMY DEANS

Freshman Academy  
Business & Law Academy  
Health Science Academy  
Liberal Arts Academy  
STEM Academy

Jennifer Galloway  
Suzanne Rodger  
Sarah Price  
Amanda Wash  
Carrie Brimi

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# BELL SCHEDULES

## Daily Schedule

1<sup>st</sup> Block 8:30-9:51  
 2<sup>nd</sup> Block 9:59-11:20  
 Study Hall 11:29-11:58  
 3<sup>rd</sup> Block 12:06-2:01  
 4<sup>th</sup> Block 2:09-3:30

## LUNCH

1<sup>st</sup> Lunch 12:06-12:31  
 2<sup>nd</sup> Lunch 12:36-1:01  
 3<sup>rd</sup> Lunch 1:06-1:31  
 4<sup>th</sup> Lunch 1:36-2:01

## Occasional Schedules

NO STUDY HALL SCHEDULE	STUDY HALL FIRST SCHEDULE	ONE-HOUR LATE SCHEDULE	TWO-HOUR LATE SCHEDULE	ONE-HOUR LATE WITH STUDY HALL
1st Block 8:30-10:00	Study Hall 8:30- 9:00	1st Block 9:30-10:44	1st Block 10:30-11:24	1st Block 9:30-10:24
2nd Block 10:08-11:38	1st Block 9:08-10:33	2nd Block 10:52-12:06	2nd Block 11:32-12:26	2nd Block 10:30-11:24
3rd Block 11:46-1:52	2nd Block 10:41-12:01	3rd Block 12:14-2:09	3rd Block 12:34-2:28	Study Hall 11:31-12:01
4th Block 2:00-3:30	3rd Block 12:09-2:04	4th Block 2:17-3:30	4th Block 2:36-3:30	3rd Block 12:09-2:04
No Study Hall.	4th Block 2:12-3:30	No Study Hall.	No Study Hall.	4th Block 2:12-3:30
LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1st lunch 11:46-12:11	1st lunch 12:09-12:34	1st lunch 12:14-12:39	1st lunch 12:34-12:59	1st lunch 12:09-12:34
2nd lunch 12:16-12:41	2nd lunch 12:39-1:04	2nd lunch 12:44-1:09	2nd lunch 1:04-1:29	2nd lunch 12:39-1:04
3rd lunch 12:46-1:11	3rd lunch 1:09-1:34	3rd lunch 1:14-1:39	3rd lunch 1:34-1:59	3rd lunch 1:09-1:34
4th lunch 1:16- 1:41	4th lunch 1:39-2:04	4th lunch 1:44-2:09	4th lunch 2:04-2:29	4th lunch 1:39-2:04

*Students are expected in class five minutes after the end of lunch.*

## CAMPUS/BUS RULES AND CONSEQUENCES

All students are expected to be familiar with and abide by these rules.

## GRADUATION REQUIREMENTS

The link above is to the academic information section of the school counseling HVA website.

## SCHOOL COUNSELING SERVICES

Click on the link above to access information about the counseling department, including contacting your counselor, and the programs and services provided by the counseling department.

## LIBRARY/MEDIA SERVICES

The library is open 7:45-3:45 Monday through Friday. Online resources are available 24/7.

## ATTENDANCE POLICY

Please familiarize yourself with our attendance policy so that you will know what to do if you are absent, tardy, or need to leave school early.

## MAKE-UP WORK

Work can be made up when a student has been absent; however, it is up to the student to request the make-up work immediately upon returning to school. Failure to request make-up work within three (3) days of returning to school may result in the lost opportunity for credit for the missed work. It is understood that all requested work must be completed and turned in within the timeframe set forth by the classroom teacher. In cases of prolonged illness, teachers will set a reasonable time limit for completion of the work

If students are absent for at least **three days**, parents may call the front office to request make-up work. **The office and teachers must have 24 hours to gather necessary assignments.** The student is more than welcome to email his/her teacher when absent and request work. ***Make-up work should be completed before or after a regular school day, not during class time.***

## FIELD TRIPS

Students going on school-sponsored field trips should turn in a [Knox County Medical Release Form](#) (preferably notarized but not required). One form will cover all field trips for the entire school year. Students are responsible for work missed when on a field trip and should make prior arrangements with their teachers.

## ABSENCES FOR SPECIAL EVENTS

If you wish to miss school for a special event (wedding, educational/leadership conference, trip, etc.), parents should send a request to the principal for approval at least ten days in advance. With administrative approval, the student may request academic materials from teachers, although some work (tests, special lessons, etc.) may be impossible to make-up or plan for in advance. Requests must be avoided during final exams.

## ABSENCES FOR OUT-OF-SCHOOL SUSPENSION

Students who are out of school for disciplinary suspension are permitted to make-up the work missed; however, it is the student's responsibility to initiate the make-up work as soon as he/she returns to school. If the student does not take the initiative, zeros may be assigned for work missed. A suspended student is not permitted to participate in extracurricular activities including athletic practices and competitions and is not allowed on any KCS campus or sponsored event through the duration of the suspension.

## TEXTBOOKS, MATERIALS, AND FEES

**TEXTBOOKS:** Textbooks are assigned to students for some classes. In a few cases, it is necessary to use “class sets” of books or digital media. All textbooks issued to students must be returned or replaced at the end of the class.

**MATERIALS:** Materials and equipment necessary for classes are normally provided for students. There may be some situations where it is advisable to purchase certain items in order to experience the full benefit of classroom instruction and/or activities. In these cases, a note of explanation is sent to parents.

**FEES:** To provide adequate supplies for specified scholastic offerings, it is necessary to charge a fee to offset costs for supplies, materials, etc. Each student is given a Fee List that gives details of these charges and procedures for collection by the staff. Fees can be paid online [here](#).

## END-OF-COURSE TESTS

Exam dates for the entire school year are published well in advance so families may plan accordingly to avoid conflicts. *Our staff will not be asked by the administration to give exams early except in exceptional situations.* State EOC exams will be given in English I, English II, Algebra I, Geometry, Algebra II, US History, and Biology. These tests will count 15% of the final grade. KCS final exam results will also count as 15% of the final grade. Students will not be required to pass any one exam, but instead must achieve a passing score for the final cumulative grade.

## MEDIA RELEASE

Photos or information about a student will not be released to the media without written consent. Refer to the information and signature page (Parent and Student Signature Page on green paper) that was given out on the first day of school. If these are acceptable, sign the release statement and return. It is HVA's goal to produce a positive image of our school and our students in all forms of media.

## CELL PHONES AND PERSONAL ITEMS

Students are allowed to bring cell phones, iPods, and other electronic devices to school. These items can be used during class change and during lunch. They are not to be used during class time unless directed by the teacher. If misuse occurs, the item will be confiscated and returned to a parent. The student could face disciplinary consequences as well. **It is the student's responsibility to keep these items on his/her person at all times.** Students who bring personal items including but not limited to cell phones, electronics or large amounts of money should secure items at all times. We discourage storing these items in backpacks, purses, or lockers. Again, to keep these items secure, the student is to keep the item on his/her person. The administration and staff **are not** responsible for these items and discourage students from bringing the devices on campus. Theft generally happens when students are careless with their belongings.

## DELIVERIES AND MESSAGES FOR STUDENTS

To avoid excessive announcements, interruptions, and the overloading of office personnel, only emergency messages from parents or guardians will be accepted for distribution to students during school hours. **Students will be called to the office between classes only. Outside food items, flowers, balloons, and other packages are deemed non-essential and will not be allowed. No exceptions.** If your student forgot their lunch, he or she will be able to charge a school lunch on their account.



THERE'S A PLACE FOR  
**EVERY HAWK**  
IN THE NEST. GET INVOLVED!

## ATHLETICS *Read our athletic policies [here](#).*

[Baseball](#)

[Basketball-Boys](#)

[Basketball-Girls](#)

[Bowling](#)

[Cheer](#)

[Cross Country](#)

[Dance](#)

[Football](#)

[Golf](#)

[Soccer-Boys](#)

[Soccer-Girls](#)

[Softball](#)

[Swim and Dive](#)

[Tennis](#)

[Track and Field](#)

[Volleyball](#)

[Wrestling](#)

## CAMPUS ORGANIZATIONS *Any student interested in starting a club must get a faculty sponsor.*

[Active Minds](#)

[Book Club](#)

[Chess Team](#)

[Climbing Team](#)

[Constitution Bowl](#)

[CyberPatriots](#)

[DECA](#)

[Drama Club](#)

[Dungeons & Dragons Club](#)

[Earth Club](#)

[Ethics Bowl](#)

[FBLA](#)

[FCA](#)

[FCCLA](#)

[FIDM Fashion Club](#)

[Fishing Team](#)

[Flight Yearbook](#)

[French Club](#)

[Gradient](#)

[Guardians](#)

[Hawkeye News](#)

[HOSA](#)

[Indoor Percussion](#)

[Interact Club](#)

[International Club](#)

[Junior Classical League](#)

[Key Club](#)

[Latino Student Alliance](#)

[Model United Nations](#)

[Mountain Biking Club](#)

[Mu Alpha Theta](#)

[National Honor Society](#)

[Peer Tutoring](#)

[Project U](#)

[RoHAWKtics](#)

[Science Bowl](#)

[Sign Language Club](#)

[Slip of the Pen Lit Mag](#)

[Spanish Club](#)

[Student Council](#)

[Technology Student Association](#)

[Teens for Christ](#)

[Young Life](#)

[Youth in Government](#)

## FINE ARTS

[Chorus](#)

[HAWKFEST Film Festival](#)

[Indoor Percussion](#)

[Musical Theater](#)

[National Art Honor Society](#)

[Orchestra](#)

[Percussion Ensemble](#)

[Spirit of the Valley Marching](#)

[Band](#)

[Symphonic Band](#)

[Theater](#)

[Visual Arts](#)

[Winter Guard](#)

# DRIVING ON CAMPUS

Student drivers are expected to adhere to specific parking/traffic guidelines and sign a contract agreeing to do so. Violations of these guidelines will have serious consequences. Driving privileges are subject to academic progress, discipline issues, attendance/punctuality and safety to be determined by administrative staff at our discretion.

HVA is not financially responsible for vehicular damage or theft that may occur while the vehicle is on campus. However, a sheriff's officer can complete an accident report that the student can submit to the student's automobile insurer. The administration will administer appropriate disciplinary action if vehicle damage is the result of campus safety or rule violations.

# PARKING

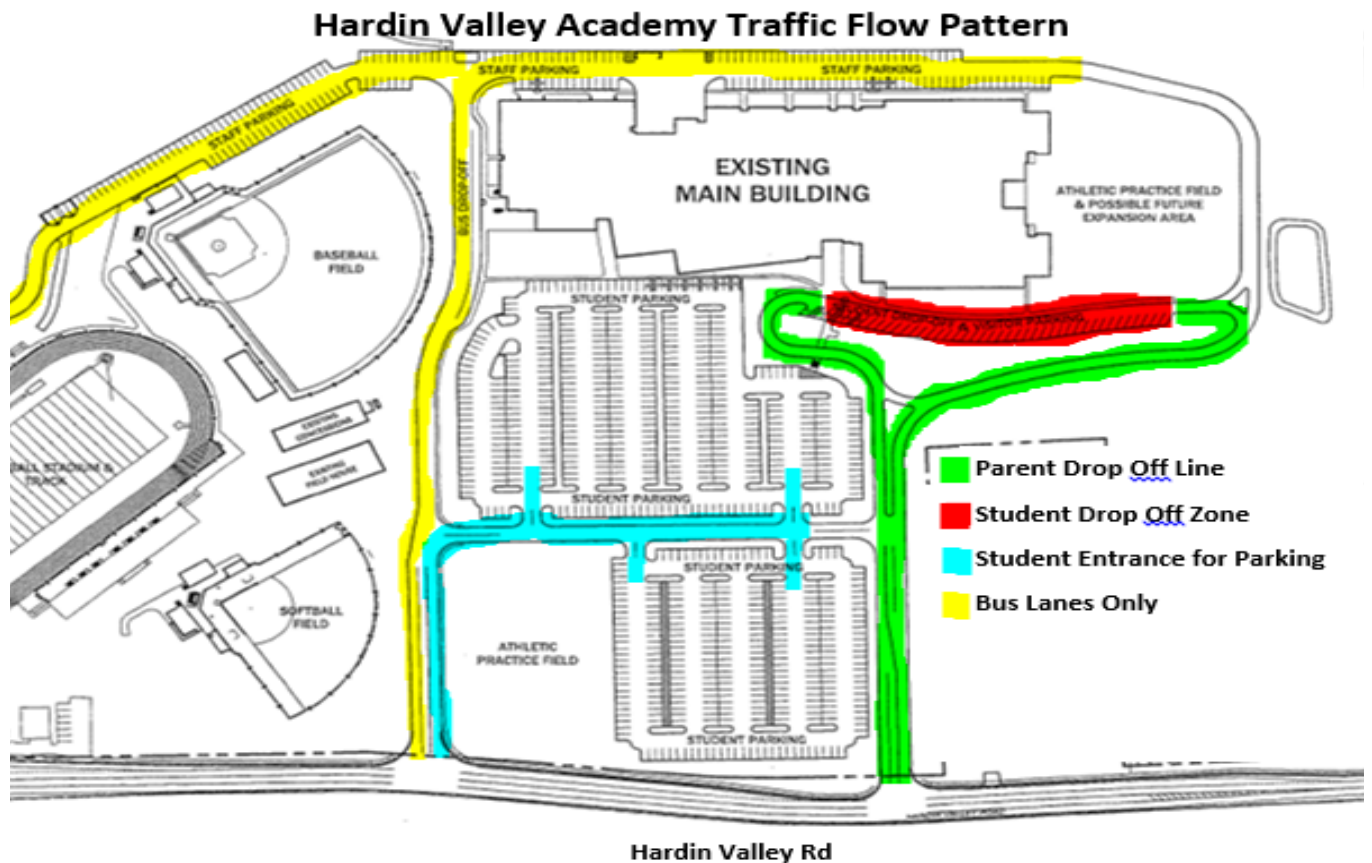
Because of the limited parking spaces available, parking permits will be sold to seniors first and then to others on a space available basis. The upper parking lot, closest to Hardin Valley Road, will be used as the band practice area until the end of football season. Parking will be permitted around the perimeter of this area until that time. The administration will sell additional parking passes when these spaces open. To purchase a parking pass click [here](#).

***Parking a vehicle on school grounds entitles the principal or designee to search that vehicle upon reasonable suspicion that school policy or Knox County law has been violated.***

# TRAFFIC FLOW

Parents and students who drive on campus need to be familiar with campus traffic patterns, speed limits, parking areas, and other guidelines to avoid confusion and to ensure the continued safety of students.

***Parents are not permitted to drop off or pick up students in the student parking lot or behind the school. All pick ups and drop offs must be made from the drive directly in front of the school.***



# KNOX COUNTY SCHOOLS POLICIES

Students are expected to abide by all KCS policies, which can be found in their entirety [here](#).  
Highlights from the policy can be found below:

[ATTENDANCE POLICY](#)

[CHROMEBOOK POLICIES AND PROCEDURES](#)

[CIVILITY CODE](#)

[DISCIPLINE POLICY](#)

[EQUAL OPPORTUNITY NOTICE](#)

[FACE MASK POLICY](#)

[HARASSMENT AND BULLYING POLICY](#)

[MEDICATION POLICY](#)

[PERSONAL COMMUNICATION DEVICE POLICY](#)

[PLAGIARISM POLICY](#)

[UNSAFE SCHOOLS CHOICE](#)

[SEARCH POLICY](#)

[ZERO TOLERANCE POLICY](#)