

Fountain City Elementary School PTO

2910 Montbelle Drive

Knoxville, TN 37918

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Meeting Minutes September 22, 2020

1. Treasurer's Report: Amber Edrington provided report to each attendee and reviewed.
2. Committee Chair Reports
 - a. Box tops/Kroger/Amazon Smile: Need person for this role, Dawn Klingeman has been doing for several years, need new person to take this on, mostly online now. Push this on social media to see if any virtual parents would be interested. Contact PTO via email if interested.
 - b. Grounds: Introduce Marissa Buchanan as new chair. Wish list of grounds needs for people to sign up for tasks discussed. Board will walk grounds with Marissa to discuss what has been done in past.
Marissa Buchanan: marissa.buchanan@knoxschools.org
 - c. Fence Signs: Lauren Wilson discussed renewals from last year, Archer's keeping banner up and donating \$150 food donation. Lauren will continue to get new banners. Modern Woodmen doing matching fund with their banner renewal (extra \$350 donated).
Lauren Wilson: laurenwilson2@comcast.net
 - d. Monthly Motivator: Zerita Brockman will continue to put together for teachers each month. September will be scheduled soon and ideas discussed. If anyone interested in helping Zerita with these or would like to donate \$ to sponsor a month please let us know. Need to handwrite cards for December, can do this at November meeting. Contact PTO via email if interested.
 - e. Facebook/Instagram (Social Media): Morgan Burchette, continue to push info to her to share on social media. Send photos/info (cannot post student photos without parents' permission) directly to Morgan via Facebook Messenger or private message on Instagram. Can email to PTO as well.
 - f. Volunteer Coordinator/Community Engagement/Carry Out For Cash: Courtney Durrett is taking on this role for 20/21
Courtney Durrett: fcevolunteer@gmail.com
 - g. Graphic Design/Flyers: Need person for this role and possibly be under a Marketing committee in future. Lauren will ask Henry's dad about doing this. Contact PTO via email if interested.
 - h. Branding/Spokesperson for PTO: Lauren Wilson taking on this role for 20/21
Lauren Wilson: laurenwilson2@comcast.net
 - i. Yearbook: Jessica Gambino will do again this year. Natalie can take photos outside, push for teachers to take photos and parents take virtual student photos. Can email photos to Jessica Gambino or FCE PTO.
Jessica Gambino: janderson72@gmail.com
 - j. Membership Drive: Need person for this role beginning of next year (log memberships, \$, create cards, etc.). Contact PTO via email if interested in helping/filling this chair.

- k. Video/Media: Lori Hensley (video) and Natalie Curl (photos). Natalie mentioned raising funds to cover cost of more hallway photos since this is not in budget this year. Per Ms. Langston hoping easier to get in building if move to code green, will wait for now, can work on raising \$ for this in the meantime. Natalie Curl: ncorumcurl@gmail.com
- l. Apparel: Need person for this role, could include apparel store and be under Marketing committee if this is formed in future. Contact PTO via email if interested in filling this chair.
- m. Fundraising: Fall and Spring fundraiser chairs needed. Contact PTO via email if interested in filling this chair.
- n. Recreation: Not discussed in meeting but we need someone to pump balls on playground, maintain equipment, etc. Contact PTO via email if interested in filling this chair.
- o. Marketing committee discussed, we do not need at the moment but could include graphic design, branding, apparel, etc.

3. Old Business

- a. Teacher Cracker Barrel breakfast on their first day back
- b. Staff t-shirts sponsored by Modern Woodmen: Kristina Howard got donations and design for these
- c. Kindergarten "boo hoo breakfast"
- d. Outdoor classroom construction: this is on hold, \$ for this is in school account. Treated lumber is 3x's higher than normal right now.
- e. Spring 2020 catalog fundraiser: made some \$ cut short because of covid. Amber is looking into total amount raised.

4. New Business

- a. PTO Membership cutoff 9/28, membership cards go home Friday folders 10/2 & next virtual student pick up date. Ice cream party/coupon (if virtual) for top classes. Winning classes ice cream parties 10/2. Already exceeded budget!
- b. T-shirts donated for each child, teacher/staff option to purchase: Kristina Howard got donations for this and designed. Deadline to get student sizing in is 9/28.
- c. Coupon book sales 9/24-10/22. PTO donating popcorn for students with 20 coupon books sold.
- d. Grandfriends Day: Not happening this year. Could push for virtual lunch with grandparents discussed.
- e. Grounds Day: Adopt A Bed (to include families, churches, community, etc.) discussed if Grounds Day cannot happen. Ms. Langston is checking if Grounds Day would be possible, she will discuss with Marissa. Amber heard that Lowe's does a small grant for schools, churches, non-profits etc.
- f. Dine for Dollars (new name and dates): McDonald's in October and Salsarita's in Spring... Carry Out for Cash as new name (need to run this by Courtney)
- g. School spirit Fridays: wear school or favorite team colors to support community/local schools
- h. Pepcat gear on Squadlocker.com discussed. All shirts, hoodies, masks, shorts etc. can be purchased online and shipped directly to buyer. Hope to get this up by first of October.
- i. Christmas wrapping paper/gift fundraiser, waiting on catalog to come in. Will push to attendees via email for input.
- j. December Teacher meal: 12/9 food by Connie

5. Principal report and closing remarks

6. Next meeting: Tuesday, 10/20/20 @ 6:00pm