WRITTEN EXCUSES MUST BE SUBMITTED WITHIN FIVE (5) DAY OF THE STUDENT’S RETURN TO SCHOOL.

Acceptable (excusable) conditions for students being absent from school:

1. Personal illness: Must send a parent note (up to 10 each school year) or a medical note (clinic/doctor) when student returns to school. Please use GUIDLINES FOR ILLNESS as a reference for when children may return to school following an illness.

EXCUSE NOTE for STUDENT ABSENCE

BLUE GRASS ELEMENTARY

Today’s Date:___________________________________________________

Student’s Name:_________________________________________________

Grade:____________________ Teacher:___________________________

Reason for absence:___________________________________________________________________________________________
_____________________________________________________________________________________________________
_____________________________________________________________________________________________________
_____________________________________________________________________________________________________

Date(s) of Absence:________________________________________________________________________

Parent/Guardian Signature_______________________________________________________________

Please attach any additional documentation (note from doctor, clinic, nurse etc.) if applicable.