

This form is for your use.

The Transportation Department does not need a copy.

This form could be requested from Lt. Robinson or Troopers at any time during a bus inspection or Extended Utilization.

Driver Pre-Trip/Post-Trip Inspection Checklist

Vehicle (Make/Model/Year): _____

Odometer Reading: _____ Date: _____ Time: _____ AM PM

Check any item that needs attention and include the details under "comments." Don't drive the vehicle until the defects you've discovered have been corrected.

Start the engine and test the following:

Noises (unusual) OK NEEDS ATTENTION

Noises

Gauges OK NEEDS ATTENTION

Fuel

Temperature

Dashboard warning light

Lights OK NEEDS ATTENTION

Headlights

Brake lights

Turn signals

Hazard lights

Other OK NEEDS ATTENTION

Windshield wipers

Fans and defroster

Brakes (and parking brake)

Mirrors

Horn

Exhaust system

(muffler, tailpipe)

Tires OK NEEDS ATTENTION

Proper inflation

Adequate tread

Spare inflated

Lug nuts

Leaks (look underneath) OK NEEDS ATTENTION

Oil

Other

Safety equipment OK NEEDS ATTENTION

Fire extinguisher

First aid kit

Reflective triangles

Flares

Spare bulbs/fuses

Map

Emergency contact info

Cell phone/two-way radio

Seat belts

(one for each passenger)

Comments: _____

Vehicle Condition Following Driver's Inspection

Acceptable: Vehicle can be driven without further inspection.

Requires Attention: Vehicle can be driven, but should be inspected by a mechanic in the next 30 days.

Requires Immediate Attention: Vehicle should **not** be driven until it has been inspected by a mechanic.

Driver's signature _____ Date _____

Mechanic's Repair Report

Defects noted above have been repaired.

Defects noted above need not be repaired for safe operation of vehicle.

Mechanic's signature _____ Date _____