



## Bus Stop Request

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Below you will find a link for requesting a new bus stop. We will begin reviewing bus stop requests for the 2019-2020 school year after Tuesday, July 30, 2019. You may still submit your request now. The Transportation Department gladly reviews all requests for bus stop changes. Safety is of the utmost importance; therefore, all requests are carefully reviewed by our routing and safety teams. Due to the high volume of requests, the review process typically takes between **14-21 business days**.

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### For Grades K-5

The Parental Responsibility Zone is 1 mile

Distance between stops “shall be no closer than (1/4) mile apart” (KCS Handbook E.3).

### For Grades 6-12

The Parental Responsibility Zone is 1.5 miles

Distance between stops “shall be no closer than (1/2) mile apart” (KCS Handbook E.3).

[KCS Handbook \(PRZ and Stop Distance\)](#)

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Submit your request with the [Online Form](#).

An automated email will be sent confirming your submission. If you do not receive a reply, please contact the department.

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General Transportation Line: 865-594-1550

Bus Safety Hotline: 865-594-1935

Email: [transportation@knoxschools.org](mailto:transportation@knoxschools.org)